



Information Kerala Mission

(A Project under the Department of Local Self Government)

ANNUAL REPORT

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Chapter 1

INTRODUCTION

The 73rd and 74th Amendment of the Indian Constitution paved the way for decentralisation of Planning and Administration in Kerala from 1997-98 (Ninth Five Year Plan) onwards. The 'People's Planning Programme' was introduced on a 'Mission Mode' during the Ninth Five Year Plan (1997-98 to 2002-03), which was institutionalized during the Tenth Five Year Plan (2002-03 to 2007-08). By devolving about one-third of the Budget outlay to the local self government institutions and equipping them to formulate meaningful projects and plans with people's participation and implementing them efficiently and effectively, Kerala has become a model to other States in India as well as to other Countries in decentralised Planning and Administration too.

It was realized at the beginning of the Ninth Plan that if the plan process targets/outlays and achievements/ expenditure are computerized, the monitoring and evaluation can be done easily which will help in the formulation of future plans and projects. Moreover, if the service (from local bodies) to people is delivered speedily and efficiently, the common man, especially the poor, will be much benefited.

For this, the local bodies should be enabled to have the advantage of good governance, which will become true only if E-governance is introduced. E-governance is the application of Information and Communication Technology (ICT) to improve the efficiency and accountability of the government. With this intention, the State Planning Board submitted a Project Proposal to the Planning Commission of India in October 1998, by name 'Kerala Information Network for Local Bodies' for setting up a computer network connecting all local bodies to the State Planning Board. The objectives of the Project were:

- i. To provide computer connectivity between State Planning Board and Local Bodies;
- ii. To develop a regular mechanism for monitoring of Plans of Local Bodies

- iii. To establish a mechanism for automating the various operations of local bodies; and
- iv. To provide trained manpower to local bodies for operating computer hardware and software.

The Planning Commission accepted the proposal as a gesture of appreciation of the decentralised planning process initiated in the State. The Planning Commission has also sanctioned Rs. Ten crore each of 'One-time Additional Central Assistance' in 1998-1999 and 1999-2000 and a further amount of Rs.13 crore in 2000-01. That is, altogether, an amount of Rs. 33 crore is released by Planning Commission for this Project.

For effective implementation of E-Governance programme in local bodies, Government have formed the Information Kerala Mission (IKM) as a Project of C-DIT (Centre for Development of Imaging Technology) on a mission mode in 1st August 1999 with Shri P.V Unnikrishnan who was the Registrar of C-DIT, as the Executive Mission Director (vide G.O. (MS) No. 38/99/PIg dated 12-08-1999).

IKM is now headed by Prof. M.K Prasad as Executive Chairman and Director (EC&D) (since 01-09-2006), Shri. P.V. Unnikrishnan as Vice Chairman & Chief Informatics Officer (VC&CIO) and Shri. M. Sivasankar, IAS as the Executive Mission Director (EMD) (vide G.O. (MS) No.203/2006/LSGD dt.23.08.2006, G.O (Rt.) No. 7923/2006/GAD Dated 09-10-2006 and G.O (MS) No. 234/2006/LSGD Dated.13-10-2006. A post of Group Director (Corporate Management) was sanctioned in lieu of the post of Additional Director (Corporate Management) and Shri Unneenkutty. K was appointed as per G.O (MS) No. 38/07/LSGD Dated 03-02-2007.He took charge on 05-03-2007.

Chapter 2

EVOLUTION, VISION, MISSION

2.1 Evolution

Information Kerala Mission (IKM) formed in 1999 to implement the computerisation of the local self-government institutions in Kerala is all set to launch the program in a full-fledged manner.

The project aims at touching upon the lives of 30 million people in Kerala through a human centred application of Information Communication Technologies, for fast and effective service delivery, transparency and empowerment of the citizen, efficient back-end processing, improved and fair decision making, responsive administration and good governance all leading to stronger and efficient local governments in the state, making decentralized planning and local democracy more meaningful.

'ICT for Transparency and Efficiency' is the slogan coined by IKM for reflecting its vision. That is, IKM was established to provide Information Communication Technology (ICT) support to the decentralization programme and to handle the new challenges of local governments while implementing decentralisation.

2.2 Objectives

The Mission started functioning with the following objectives.

1. To establish a state-wide network connecting the State Planning Board and the District Planning Offices with the 1214 (later 1215) local bodies.
2. To establish a mechanism for automating various operations at local body level like accounting, finance project management, public services, statutory functions and general administration using appropriately developed information systems at the local body level, thereby making a quantum leap in accountability, transparency and efficiency in public services (Services automation).
3. To develop a mechanism for regular monitoring of local body plan implementation and targets achievement, over the network.

4. To develop an integrated micro-level resource based developmental information system, for meaningful decentralised planning at the local body level (Data Base level).
5. To provide trained manpower for operationalising the hardware and software.
6. To provide continued technical support to ensure that the network applications are up and running throughout.

2.3 Activities

IKM has certain characteristics that distinguish it from typical large-scale computerisation programmes elsewhere. These include:

- its participatory approach to software development
- emphasis on demystification of information and communication technologies (ICT)
- use of local language for software and training
- mobilising voluntary support mechanisms for various aspects of the project, and
- The significant emphasis on training.

These were based on the application of time-tested Participatory Technology Development and Application (PTDA) methodology, in the context of ICT dissemination in Kerala.

In addition to all these, the project did have no parallel in terms of its magnitude. Among other superlatives, it is definitely the **single largest**:

- computerisation programme for the local bodies in the country
- deployment of software developed in an Indian language
- information technology literacy programme in the country

The unprecedented scale becomes obvious when the following is considered as our Vision:

- 1223 locations set up and networked
- training centres with 21 computers each, and networked
- 1.5 lakh man days, training 22000 users
- 1353 technical personnel, trainers and coordinators across the State

The enormous planning efforts that precede such a massive IT (Information Technology) programme have been completed meticulously.

- The software applications to be installed in this network have been developed, field-tested, and are ready for deployment.
- The pilot deployment has been successfully undertaken in five panchayats in Thiruvananthapuram District.
- A professional and comprehensive support mechanism has been designed to maintain the network
- The personnel required to man the computer system have been recruited and deployed
- The curriculum, schedule and course materials for the training programme that proposes to train 22,000 persons belonging to various categories have been finalised.
- The training centres have been identified to train the Presidents, Secretaries and other officials of the local bodies on various aspects of this programme.

2.4 State Level Implementation of Decentralised Planning (SLIDE)

A small modest programme “State Level Implementation of Decentralised Planning” was already undertaken by C-DIT in Kumarakom Grama Panchayat in 2000. Based on the experience gained through Kumarakom experiment, the Mission group started developing software with right earnest with an organisational form with six project teams in a flat structure, viz. Software Development, Support, Training, Management, Geographic Information System and non- spatial data base management.

The earlier C-DIT programme prepared for each team was firmed up in the session at the Institute of Management in Government (IMG) on 26.05.1999. Sri.E.M.Sreedharan, Member, State Planning Board, Dr.T.M.Thomas Isaac, Member State Planning Board, Dr.K.Sivaraman, Prof.G.Jayasankar, and Sri.E.C.Karunakaran attended the session.

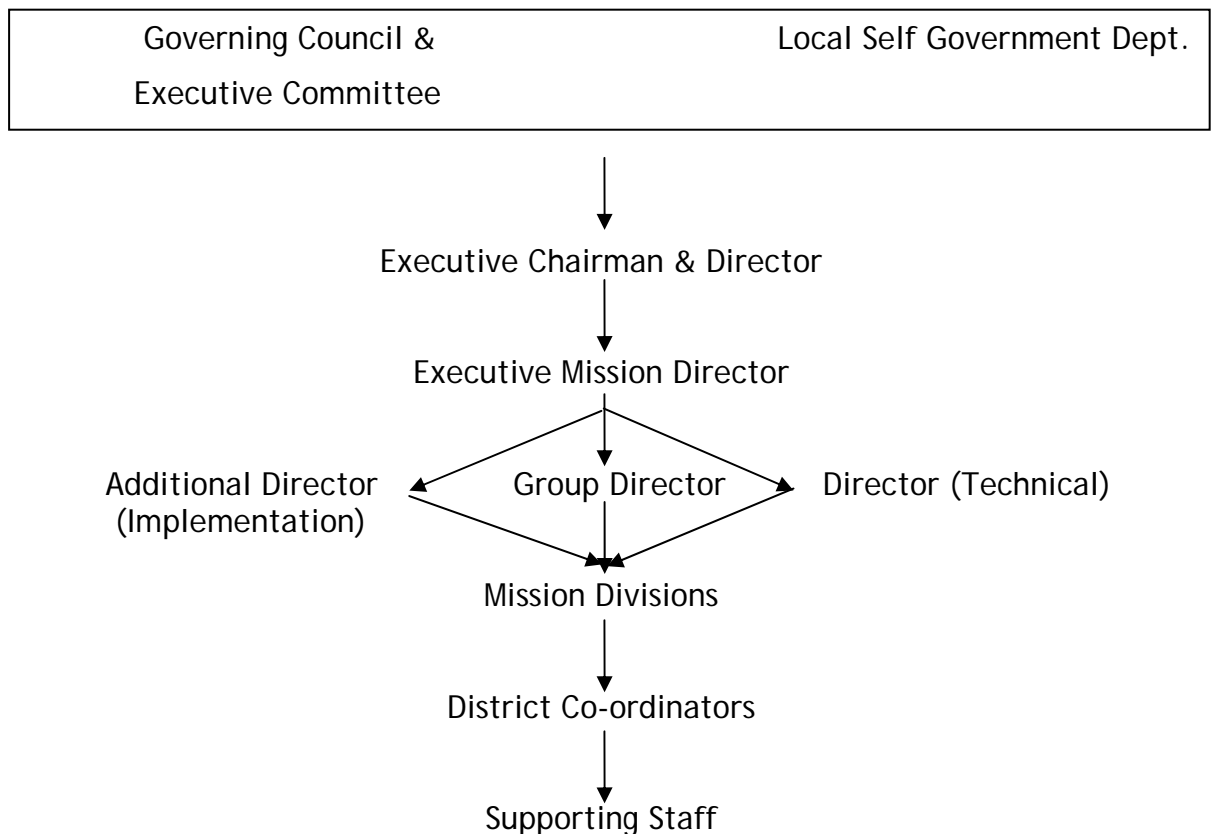
A broad strategy of training for Information Kerala Mission was also discussed and finalised in the meeting held on 20.04.1999. Sri. E.M.Sreedharan, T.M.Thomas Isaac, C.P.Narayanan, K.Sivaraman, P.V.Unnikrishnan, T.P.Sudhakaran, Shibu P.S, S.Saijth and Prof.G.Jayasankar attended the meeting.

Chapter- 3

THE ORGANISATIONAL SET UP, MANAGEMENT, EXTENSION

3.1 Functional Organisation

The functional organisation of the project is shown below:



3.2 Management of the Mission

With the change of Government in 2006, vide G.O (MS) No. 234/2006/LSGD dated 13-10-2006, a Governing Council was constituted with Shri Paloli Mohamed Kutty, Honourable Minister for Local Administration as the Chairman and the Executive Mission Director as the Convenor. In the same Order, an Executive Committee was also constituted with Prof. M.K. Prasad, Executive Chairman, Information Kerala Mission as Chairman, the Principal Secretary, Local self Government Department as Co-Chairman and the Executive Mission Director as

the Convenor. The first meeting of the Governing Council was held on 13-12-2006. The Executive Committee met four times during the period.

3.3 Extension of Term of the Mission

The term of the Mission which expired on 31.03.2001 and later for one year from 01-4-2004 according to the G.O. (MS).No.101/2004/LSGD Dated 20.03.2004 it was further extended for two years from 01-04-2005, vide G.O. (MS) No. 204/05/LSGD dated 16-07-2005. Request for extension up to 2010 is under active consideration of the Government.

3.4 Partners

1. Local Self Government Department (www.localgovkerala.net)
2. Kudumbashree Mission (www.kudumbashree.org)
3. Akshaya
4. Kerala State IT Mission (www.keralaitmission.org)

Chapter-4

MAN POWER

Prof. M.K. Prasad took charge as Executive Chairman and Director (EC&D) on 01.09.2006. Shri. P.V. Unnikrishnan continued as the Executive Mission Director (EMD) up to 23.11.2006 (He has been made as a full time member of the State Planning Board as per the G.O. (MS) 48/06/Plg. Dated 11.08.2006). But he was appointed as the Vice Chairman and Chief Informatics Officer (VC&CIO) of the Information Kerala Mission (IKM) in the G.O. (MS) No.234/2006/LSGD dated 13.10.2006. As the Chief Informatics Officer of IKM, he assists in design of the various applications of the Mission and their deployment and also advice on technology issues as contemplated in the G.O.

Shri. M. Sivasankar IAS, Director of Public Instructions was put in additional charge of the Executive Mission Director (EMD) of Information Kerala Mission vide G.O (Rt.) No.7923/2006/GAD dated 09.10.2006.

The employees of the Information Kerala Mission consist of staff on deputation from C-DIT and other Departments, Project Staff, Supporting Staff/Software Staff and Consultant/Resource Persons. The staff strength as at the end of 31st March 2007 is given below:

Table - 1
Staff Strength as at the end of March 2007.

| Sl.No | Name of Post | Total No. |
|-------|---|-----------|
| 1 | Executive Chairman & Director | 1 |
| 2 | Executive Mission Director | 1 |
| 3 | Vice Chairman & Chief Informatics Officer | 1 |
| 4 | Advisor | 2 |
| 5 | Group Director | 1 |
| 6 | Additional Director | 2 |
| 7 | Employees on Deputation (C-DIT) | 2 |

| | | |
|--------------|---|------------|
| 8 | Employees on Deputation (other Departments) | 6 |
| 9 | Project Staff | 31 |
| 10 | Consultant/Resource Persons | 30 |
| 11 | Supporting Staff/Software Staff | 160 |
| 12 | Technical Support | 226 |
| Total | | 463 |

Chapter-5

DEPARTMENTS

The IKM has the followings six Divisions.

1. Corporate Management
2. Implementation
3. Line of Business Expertise (LOBE) & Quality Assurance
4. Training
5. Software Development
6. Technical Support and Infrastructure Management

The Teams under each Division are also indicated as below:

5.1 Corporate Management;

- a) Accounts and Audit
- b) Purchase and Works
- c) Logistics and In-house Management
- d) General Administration and Office Management
- e) EC & D's and EMD's Office

5.2 Implementation;

- a) Corporation
- b) Municipalities
- c) Panchayats
- d) Civil Wing
- e) Hospital Kiosk

5.3 Line of Business Expertise (LOBE) & Quality Assurance

5.4 Training;

5.5 Software Development;

5.6 Technical Support & Infrastructure Management.

The activities of each of the above Divisions are given below:

5.1 Corporate Management

Dr. N. Rajan Nair, Additional Director was the Head of this Division till 05-03-2007 when Shri K. Unneenkutty, Group Director took charge.

5.2 Implementation

Shri A. Shaji, Additional Director is the Head of this Division in 2006-2007.

The following are the Teams:

5.2.1 Corporations

Shri A. Shaji, Additional Director look after the implementation of IKM activities in Corporations during the period. The activities of the Team are:

- 1) Monitoring of installation of computers, peripherals and application software viz. Sahatha, Saankhya, Sevana (Registration), Sevana (Pension) Sulekha, Sanchitha, Sthapana, Soochika, Sakarma, Subhadra, Sujala in the five Municipal Corporations (including zonal offices)
- 2) To arrange collection of Masters needed for developing different application software.
- 3) To oversee data entry of past data
- 4) To coordinate training of staff and elected members in computer fundamentals and applications installed

5.2.2 Municipalities

Shri B. Kumaresan is the Team Leader of implementation in Municipalities.

The activities of the Team are:

- 1) The duty of overseeing the supply and installation of Computer hardware/Software/Infrastructure required for the effective implementation of programme in municipalities.
- 2) To provide support and hand holding to the municipal staff both in domain and application related matters.
- 3) To prepare and forward the Utilisation Certificate for the funds received from municipalities.
- 4) To prepare Masters and to operationalise the application software developed by IKM viz. Sevana (Civil Registration), Sevana(Pension), Saankhya, Soochika, Sakarma and Sthapana.
- 5) Arranging training to municipal staff and elected representatives.

5.2.3 Panchayats

Shri Cherian Joseph is the Team Leader. The Team is mainly responsible for implementation of the Applications developed by the Information Kerala Mission in Grama Panchayats. Now the Application is being installed in Grama Panchayats on a pilot basis. The Sevana (Civil Registration) Application has been installed in 361 Grama Panchayats and online operation in 280 Grama Panchayats. Preliminary works for Implementation of the 'Sevana' Application in all Grama Panchayats in Wayanad and Palakkad Districts were completed. Timely action on problems (technical applications) faced in Grama Panchayats where Sevana application online-operation done is also met.

Collection of Sevana Local Masters from the Grama Panchayats for Sevana implementation were done by the Team.

As a part of computerisation of the administrative setup in Grama Panchayats, the Information Kerala Mission has prepared the following seven Process Study Manuals. These manuals have been prepared after studying the Panchayat Raj Act and Rules, Government Guidelines and Circulars in detail.

1. വാർഷിക പദ്ധതി നടത്തിപ്പ്
2. അക്കൗണ്ട്സും ധനകാര്യ മാനേജ്മെന്റും
3. റവന്യൂ സംവിധാനം
4. സേവന സംവിധാനം
5. പൊതുഭരണവും എസ്റ്റാബ്ലിഷ്മെന്റും
6. പഞ്ചായത്ത് ഭരണസംവിധാനം
7. നിർമ്മാണ പ്രവൃത്തികളുടെ നിർവ്വഹണവും സാധനങ്ങൾ വാങ്ങലും

5.2.3.1 Past Data Entry (PDE)

- Sevana legacy data entry of Birth/ death registrations in 45 Grama Panchayats in Malappuram district, 17 Grama Panchayat in Kasargode district and integrate the data in to the Sevana data base.
- Sevana legacy data entry of Birth/ death registrations in Thiruvananthapuram, Kollam, Cochin and Thrissur Corporation and integrate the data in to the Sevana data base.
- Implementation of activities in Thiruvananthapuram Corporation.

- Implementation in Pilot Panchayats of Vellanadu and Talikulam (Grama Panchayats) and implementation in Thanalur Grama Panchayat.

5.2.3.2 Kerala Panchayat Employees' Provident Fund (KPEPF)

The work of computerisation of KPEPF Accounts from 2001-02 onwards has been entrusted with the Information Kerala Mission in March 2004. Though the work started with the intention to complete with the least possible delay, it could not be fulfilled due to several reasons. The scheme, once operationalised, will be beneficial to about 11,000 employees of grama panchayats coming under the purview of the Kerala Panchayat Subordinate Service. The computerisation KPEPF Accounts has been launched recently by deploying the online Software application in five grama panchayats of Kannur district viz., Aralam, Ayyankunnu, Madayi, Malur and Vengad, office of the Deputy Director of Panchayats, Kannur and the Directorate of Panchayats, Thiruvananthapuram. Training has been given to the staff of the above institutions on handling of this Application.

5.2.3.3 Civil Wing

Shri N. Appukuttan Pillai, Consultant is in charge of the Civil Wing which is a recently organised wing for shouldering the responsibility of providing interior arrangements for Janasevanakendrams in Municipalities. The Team is in charge of developing software for Kerala Municipality Building Rules (KMBR) and building a model for estimation (Sugama). It also looks after the works of civil engineering in nature and electrical works taken up by IKM. Many of the temporary works required for accommodation of office in the new premises near Engineering College, Kulathur and additional works in connection with introduction of Saankhya in Corporations and Municipalities are the additional responsibilities taken up by the Wing. The Wing is actively engaged in fabricating and erecting Hospital Kiosks in the hospitals in Corporations, Municipalities and selected Grama Panchayats.

5.2.3.4 Hospital Kiosk

As part of the Service Delivery Project (SDP), a fast track project of Modernising Government Programme (MGP), Government have initiated a programme for establishing Hospitals Kiosks for online registration of vital events in the hospitals of five Municipal Corporations in Kerala. As on 31.12.2005 there were 10 Hospital Kiosk in five Corporations covering nine Govt. and one Private Hospitals. Shri A. Surendran Pillai, Consultant was in charge of implementation of Hospital Kiosks.

Though the scheme was initially to establish Kiosks in Corporations, subsequently it was extended to Municipalities and Grama Panchayats. Hospital Kiosk was established in Perinthalmanna Municipality in July 2006 and in Thazhekkode Grama Panchayat in November 2006. As on 31.03.07, 159 Hospital Kiosks were functioning in 5 Corporations and 6 Municipalities (Perinthalmanna, Thalasseri, Alappuzha, Manjeri, Thirur and Payyannur) and 3 Grama Panchayats (Thazhekkode, Nilambur and Cherukavu in Malappuram Disrtict), covering 39 Government and 120 Private Hospitals . The total number of transactions during 2006 - 07 is 50153. The progress of Hospital Kiosk installation is given below:

Table- 2
Progress of Hospital Kiosk Installation up to March 2007

| Sl. No. | Name of Local Body | District | Date of Commissioning | Type of Hospital | | |
|-------------------------------------|------------------------|------------|-----------------------|------------------|-----------|------------|
| | | | | Govt. | Private | Total |
| 1. | Kollam Corporation | Kollam | 06-08-2005 | 3 | 9 | 12 |
| 2. | Kochi Corporation | Ernakulam | 06-08-2005 | 5 | 30 | 35 |
| 3. | Thrissur Corporation | Thrissur | 06-08-2005 | 2 | 14 | 16 |
| 4. | Kozhikode Corporation | Kozhikode | 06-08-2005 | 7 | 14 | 21 |
| 5. | Trivandrum Corpn. | Trivandrum | 09-08-2005 | 13 | 28 | 41 |
| Total: Corporations | | | | 30 | 95 | 125 |
| 6. | Perintalmanna Munici. | Malapuram | 01-07-2006 | 1 | 6 | 7 |
| 7. | Talassery Municipality | Kannur | 25-11-2006 | 1 | 7 | 8 |
| 8. | Alapuzha Municipality | Alappuzha | 20-12-2006 | 2 | 1 | 3 |
| 9. | Manjery Municipality | Malapuram | 20-12-2006 | 1 | 3 | 4 |
| 10. | Tirur Municipality | Malapuram | 26-12-2006 | 1 | 5 | 6 |
| 11. | Payyanur Municipality | Kannur | 25-02-2007 | 1 | 0 | 1 |
| Total: Municipalities | | | | 7 | 22 | 29 |
| 12. | Thazhekodde G P | Malapuram | 01-11-2006 | 0 | 2 | 2 |
| 13. | Nilambur G P | Malapuram | 19-01-2007 | 1 | 1 | 2 |
| 14. | Cherukavu G P | Malapuram | 15-03-2007 | 0 | 1 | 1 |
| Total: Grama Panchayats | | | | 1 | 4 | 5 |
| GRAND TOTAL as on 31-03-2007 | | | | 8 | 26 | 34 |

5.3. Line of Business Expertise (LOBE)

Shri A. Kochunarayana Pillai is the Head of this Division till 30.03.2007. He was succeeded by Shri. S.U. Sanjeev. The main activities are:

- Analysis of Plan Data and preparation of Comprehensive Report of IXth & Xth Plan of all local bodies.
- Reconciliation of IXth & Xth Plan Data with Treasury accounts

- Performance evaluation of expenditure on Sulekha (District wise & LB Type wise)
- Feasibility of preparing Plan Performance Index
- Provide domain support for implementing Sulekha LB Module in LSGIs (Monthly monitoring)
- Review of monthly expenditure captured through monthly monitoring system
- Collection of Future Staffing Data from remaining LSGIs, consolidation and report preparation
- Domain support of Allotment Module, 2007-08
- Sanchitha CD ROM updating (CD Package of G.Os)
- Expenditure Statements (prepare, print and forward to LSGIs)
- Collection and compilation of Expenditure Statements 2006-07.

5.3.1 Quality Assurance

The Quality Assurance wing has the following objectives

- To establish software engineering practices within the Mission and to devise strategies to ensure that such practices are applied to organisational functioning, making perceptible improvements in requirements management, change management, testing, version management and overall improvements in shortening of the software development life cycles.
- To facilitate mechanisms for benchmarking processes for the improvement of IKM applications viz. commissioning processes and operational processes and devise strategies for the compliance of these processes during implementation stage to ensure quality, reliability and replication.
- To document Government Process Re-engineering (GPR) efforts of the Mission, create appropriate documentation in the form of Circulars, Government Orders, Amendment to Acts and Rules, Notifications etc. in order to ensure completion of the GPR steps

and to workout strategies for ensuring their effectiveness and proper implementation.

5.4 Training

The Training division is an important division of the organisation which was formed in August 1999 as part of formation of IKM. The objective of the training division is to impart computer knowledge and skills to the local body staff as well as elected members so as to enable them to run independently the application Software developed by IKM. Two types of training programmes are conducted as mentioned below:

- a) **Computer fundamentals** - Basic knowledge on computer, ICT, E-Governance, MS Office, ISM and Internet.
- b) **Application Software Training** (*developed by IKM*) - Sevana (Civil Registrations and Hospital Kiosk), Sulekha (DPC, LB and web based plan monitoring modules), Soochika, Sthapana, Sahatha, Saankhya, Sanchitha and Samvedhitha.

These training programmes not only help the Local body staff to acquire the skills to operate the Applications installed in local bodies, but also to improve the quality and efficiency of the work being undertaken by them.

Though it was formed as a separate Division in the beginning, later on it was working as a part of the LOBE Division. From 23rd November 2006 onwards, a separate Training Division has been formed when Shri M.M. Sankunni, Co-ordinator (Training) took charge. So far training was given to 11788 persons (including Local body staff, elected representatives, Hospital staff, Kudumbashree staff and IKM staff)

The category-wise particulars of some application training programmes conducted by IKM are provided in Table-3

Table -3
Details of Important Trainings Conducted

| Sl.No | Title | No.of Trainees |
|-------|---|----------------|
| 1 | State level training programme on Panchayat Computerisation organised by the State Planning Board at Kumarakom Panchayat | 60 |
| 2 | Technical training - Phase 1 | 420 |
| 3 | Field work on PMS | 30 |
| 4 | Intensive Technical Training | 28 |
| 5 | Block Level Expert Committee Coordinators | 120 |
| 6 | Senior Technical Assistants/Technical Assistants | 100 |
| 7 | Orientation for personnel at Pilot Grama Panchayats | 147 |
| 8 | Pilot rollout <i>Sevana</i> hands-on Training (Staff of Madavoor, Vellanad, Kattakada Grama Panchayat) | 6 |
| 9 | Pilot rollout <i>Sevana</i> hands-on Training (staff of Kattakada and Vilavoorkal Grama Panchayat) | 3 |
| 10 | Training of ICT to outstanding primary class students who are from financially and socially backward families, and their teachers | 80 |
| 11 | Officers of the District Planning Office and State Planning Board | 89 |
| 12 | Municipalities Secretaries - Batch 1 | 20 |
| 13 | Municipalities staff -2 batches | 29 |
| 14 | Training of Corporation staff- Kozhikkode Corporation | 50 |
| 15 | Training of Corporation staff - Kollam, Kochi, Thrissur Corporations | 30 |
| 16 | Training of staff of Panchayat Directorate, Batch 1 | 30 |
| 17 | Training of Corporation staff - Kozhikkode Corporation - Batch 2 | 48 |
| 18 | Training of Corporation staff - Kochi Corporation - Batch 2 | 20 |

| | | |
|----|--|-----|
| 19 | Training of Corporation Staff - Kollam Corporation Batch 2 | 21 |
| 20 | Training of Corporation Staff - Thrissur Corporation Batch 2 | 18 |
| 21 | Training of staff of Vellanadu Panchayat - 2 batches | 10 |
| 22 | Training of staff of Municipal Directorate - 3 batches | 50 |
| 23 | Training for typists and CAs of State Planning Board 2 batches | 20 |
| 24 | Training of TAs on Sevana PDE - Malappuram Sevana implementation | 24 |
| 25 | Training to Junior Health Inspectors of Thrissur Corporation | 12 |
| 26 | Training of staff and elected members of Vellanad Panchayat | 15 |
| 27 | Training of LSGD staff - 6 batches | 32 |
| 28 | Training of staff of Thiruvananthapuram Corporation | 20 |
| 29 | Training of staff and councillors of Kochi Corporation - 10 batches | 233 |
| 30 | Training to staff of the Economics & Statistics Department - 3 batches | 160 |
| 31 | Training to LSGI staff - Sulekha Web based plan monitoring | 101 |
| 32 | Training of Municipal Secretaries - Batch 2 | 5 |
| 33 | Training to Kasaragod Municipality staff and Kasaragode District Panchayat staff | 22 |

The Training Division has prepared the following Hand Books in Malayalam:

- a) സേവന തപാൽ മോഡ്യൂൾ യൂസർ മാനുവൽ
- b) സേവന തദ്ദേശഭരണസ്ഥാപന കിയോസ്ക് മോഡ്യൂൾ യൂസർ മാനുവൽ
- c) സേവന തദ്ദേശഭരണസ്ഥാപന മോഡ്യൂൾ യൂസർ മാനുവൽ
- d) സേവന ഹോസ്പ്പിറ്റൽ കിയോസ്ക് മോഡ്യൂൾ യൂസർ മാനുവൽ
- e) എം.എസ് വിൻഡോസ് (മലയാളവും കന്നഡയും)
- f) എം.എസ് വേർഡ് (മലയാളവും കന്നഡയും)
- g) എം.എസ് വേർഡ് എക്സർസൈസ് ബുക്ക് (മലയാളവും കന്നഡയും)
- h) എം.എസ് എക്സൽ (മലയാളവും കന്നഡയും)
- i) എം.എസ് എക്സൽ എക്സർസൈസ് ബുക്ക് (മലയാളവും കന്നഡയും)

- j) ഐ.എസ്.എം (പ്രാദേശിക ഭാഷാ സോഫ്റ്റ് വെയർ) (മലയാളവും കന്നഡയും)
- k) ഇന്റർനെറ്റ്
- l) കമ്പ്യൂട്ടർ പരിചയവും പ്രയോഗവും
- m) സുലേഖ തദ്ദേശഭരണസ്ഥാപന മോഡ്യൂൾ
- n) സുലേഖ തദ്ദേശഭരണസ്ഥാപന മോഡ്യൂൾ എക്സർസൈസ് ബുക്ക്
- o) സേവന കൈപ്പുസ്തകം - പതിപ്പ് ഒന്ന്
- p) സേവന പാസ്റ്റ് ഡേറ്റാ എൻട്രി കൈപ്പുസ്തകം
- q) സേവന എക്സർസൈസ് ബുക്ക് - പതിപ്പ് ഒന്ന്
- r) സാഹചര്യ കൈപ്പുസ്തകം
- s) സാംഖ്യ - കൈപ്പുസ്തകം

5.5 Software Development

Shri N. Jayakumar is the Head of this Division. The Software Development Division is established to develop the following application softwares and their extension to local bodies.

Different Application Softwares Developed for Local Governance are:

- 1) Sevana (Civil Registrations)--Birth, death and marriage registration
- 2) Sevana (Social Security Schemes)-All type of pensions and social security schemes
- 3) Saankhya ,Sahatha & Saankhya KMAM---Local body accounting.
- 4) Sulekha---Plan formulation, expenditure and monitoring.
- 5) Sthapana---Establishment
- 6) Soochika--- File tracking
- 7) Sakarma---Minutes regarding Panchayat committee. Standing committee ,Grama sabha and development seminar
- 8) Sanchaya--- The Revenue Collection System
- 9) Sanchitha----Panchayat Raj /Municipality acts and rules, court order-electronic knowledge base.
- 10) Samoohya---Socio economic information of citizens.
- 11) Saphalya---Human resource management in local level.

- 12) Sachithra---Cadastral and ward maps.
- 13) Subhadra---Budget and financial management.
- 14) Samvedhitha---Web site for local bodies(www.lsg.kerala.gov.in)

i) SEVANA (Civil Registrations) - A watchful eye on demographic growth and-transformation

- Birth Registration and certification
- Death Registration and certification
- Marriage registration and certification
- Ensures improved data quality through on site standardisation
- Provision for inclusion of name.
- Plug in utility for transliteration of name and address
- Reduces the requirement of making corrections.
- Integration with major hospitals and facility for online registration.
- Audit trail and security features for editing registration data

Upcoming Features

- Provision for online consolidation of vital statistics

ii) SEVANA (Social Security Schemes)-Facilitates for responsive Administration of Social Security Schemes.

- Pensioner identification and pension database
- Scheme identification and distribution of scheme funds
- Grievance recording and acknowledgement
- Workflow integration with provision for tracking pension and scheme flow
- Integration with 'Samoohya' ,the citizen's database
- Provision for tracking grievances

Upcoming Features

- Integration with BPL data with tool for designing social security net
- Integration with data from welfare boards, other social security schemes, insurance schemes for weaker sections, anti poverty schemes etc.

iii) Saankhya & Sahatha -The Accounting Packages

- Perceives comprehensive reforms in accounting in Local Self Government Institutions.
- Counter module for cash, cheque and other modes of collection
- Entry of vouchers and bills relating to payments based on approved account heads
- Entry of receipts based on approved account heads including cash, cheque and other instruments
- Provision for recording adjustments as journals
- General ledger with budget tracking, accounts receivables, accounts payable, capital projects, grants, assets, liabilities etc
- Creation of cashbook, ledger, trail balance and balance sheet.
- Facility for providing opening balance figures based on fixed assets and liabilities and current assets and liabilities.
- Linking periodic expenditure statements from implementing offices with local body account
- Provision for scheduling utility payments and recurring expenses
- Would act as the backend of 'Sulekha' ,the Plan Monitoring System Software

Upcoming Features

- Integration with other modules developed by the Information Kerala Mission

iv) Sulekha (The Plan Monitoring System)

The monitoring tool for a development movement

- Facilitates standard project accounting with provision for fixing financial targets, physical targets, schedules ,financial and physical achievements, schedules, financial and physical achievements, schedules, details of approvals, beneficiaries, assets created etc.

- Facilitates consolidation of formulation and expenditure data of the Ninth and Tenth Five Year Plans and transfer of data between institutions at various levels of plan monitoring and co-ordination.
- Tracks the entire course of plan formulation process by incorporating reports of working group, grama sabha, development seminars and social and other audits into plan projects.
- Integrates with vertical processes for approval and appraisal at Technical Advisory Committees, District Planning Committee and the Local Self Government Department

Upcoming Features

- Integrates plan accounting with treasury ,data on assets created with land parcel particulars and beneficiary particulars with citizen ID
- Integration with other applications such as workflow (Soochika), purchase and works (Sugama), beneficiary details (Samoohya), asset details (Sachithra), accounts (Saankhya), Financial management (Subhadra) and audit (Sahatha)
- Web based tool for ensuring conformity with guidelines, report generation, rough cost estimate etc.

v) Sthapana (The Application for Establishment)

- Personnel database linked to service book including leave particulars, service matters, disciplinary issues, promotions etc.
- Payroll with all deductions and allowances, leave account reports.
- Linkages with PF accounts at Directorates.

Upcoming Features

- Handles pension
- Facility for providing status of pension records at Directorates
- Facility for forwarding transfer particulars ,vacancy reports and consolidating them

vi) Soochika (The Work Flow Application)

- Inward entry tracking, reports
- Outward entry, reports and stamp accounts
- Attendance logging , reports
- Category wise filling and reports like personal register, pending files
- Job assignment and tracking
- Integration with Sthapana ,Sanchaya, Sakarma, Sevana, Sulekha, Saankhya and Sugama
- Linkages with annual monthly calendar of activities and periodic reports
- Personal schedules, alarms
- Provision for public tracking of services and representations on the web

Upcoming Features

- Optional de-layering facilities and fast track provisions
- Provision for scoring based on performance

vii) Sakarma (The Decision Support System)

- Facility for recording the decisions of the standing committees and the local body meetings
- Provision for recording follow-up actions based on decisions
- Provision for querying past decisions and facility for recording conformity/deviation with precedence

Upcoming Features

- Building up linkage with developmental information and enterprise information for decisions
- Archival of development reports, master plans and vision documents with the Decision Support System
- Online publishing of Council proceedings

viii) Sanchaya (The Revenue Collection System)

- Perceives comprehensive reforms in revenue assessment and realisation
- Simplifies circuitous procedures for assessment and demand generation
- Provision for recording assessment for all direct tax items
- Generation of demand for direct taxes
- Records collection
- Generation of demand collection balance statement for direct tax items
- Facility for recording auctions, direct collection
- Facility for linking premises data ,zoning and land parcel number with property tax

ix) Sanchitha (Electronic Legal Advisor)

- Repositories structured fully in database format for facility up gradation and change management
- Query facility on Acts, Rules, Government Orders, Court Judgements based on titles, sub titles, year, reference numbers etc.
- Keyword search functionality
- Documentation available on web
- Provision for periodic updates
- Provision for multimedia guided tour functionality
- Provision for linking the product with Samveditha (Web) and authorised downloading

x) Samoohya (Citizen Database)

- Integration of electoral roll ration card database and the BPL database with BTAR data
- Integration of birth ,death and marriage registration

Upcoming Features

- Linkages with premises map through Sachithra and Susthitha

- Seamless transliteration of name and address into Malayalam using Susrutha
- Facility for spell check based on name/place name/house name dictionary

xi) Saphalya (Human Resource Package)

- Registration of Employees
- Registration of Employers
- Facilities for publishing vacancies at the local, state and national levels
- Caters to the requirements of well-qualified professionals as well as seekers of non-descript jobs
- Provisions for updating information on qualification experience and other pre-requisites
- Extensive search facilities for finding out vacancies and opportunities
- Provides details of employment opportunities through the web sites of institutions
- An exhaustive repository of information on human resources in each local body
- Provision for exchange of information on potential human resources

xii) Sachithra (The Map Suite)

- Cadastral maps showing demarcation of Wards
- Important landmarks including Post Offices, junctions, Major National and State Highways, District roads, other Roads, Institutions, Public Places, Water Bodies, Railway Lines, over bridges etc.
- Details of primary and secondary 'zonation' of Local Bodies
- Facilities for linking attribute databases for presenting non-graphic data

- Standard map presentation features like zoom in, zoom out, pan, print etc.

Upcoming Features

- Micro watershed delineation based on 1:5000 maps prepared by Land Use Board
- Latest available land parcel information
- Approved town planning schemes ,particulars in GIS sheets, PRM sheets, block level road master plan overlaid
- Conversion on ladder FM data to chain survey data and facilities for rubber sheeting to create cadastral maps

xiii) Subhadra (The Financial Management System)

- Budget document creation
- Facility for cash flow management for long term, short term and medium term
- Regular cash position reports, asset inventory, purchase orders, work orders, investment reports and budget summaries.

Upcoming Features

- Linkage with Sthapana, Saankhya, Sanchaya, Sulekha, Sevana and Sugama

xiv) Samveditha- The LSGD Website (www.lsg.kerala.gov.in)

- Provides a wide variety of user categories with exhaustive information on the geographical ,demographic, socio-economic and developmental features of all the 1215 local bodies in the state
- Provides information on almost every aspect of decentralisation ,Panchayat Raj and decentralised planning
- The largest of its kind with content volume touching 700 MB equivalent to roughly one lakh pages
- Facilities for extensive search for amendments ,legislations, notifications and court orders on decentralisation

- Provisions for interaction among the local bodies and various institutions
- Permits intensive volume escalation in the future as the information is mostly retrieved from structured databases
- Extensive graphics, streamlining media content and maps
- Customised news updating
- Internet Clubs
- Messaging frameworks

5.6. Technical Support & Infrastructure Management (TSIM).

Shri Premkumar.K, Director (Technical) is the head of this Division. The main functions are:

- Infrastructure strengthening and maintenance - in-house, and in-local governments and related institutions, including plan for sites, ensuring site readiness, etc.
- Field technical support- including application support, handholding, system administration and maintenance
- Testing of IKM applications and Help Desk
- General IT support - including trainings, workshops, etc.
- Commercial engineering support-including preparation of specifications, technical evaluation, preparation of statements, etc.

5.6.1 Geographical Information System (GIS) [attached to TSIM]

Shri. Hiroshkumar K.S is in charge of GIS.

The department was established in the year 1999 for generating scale specific micro-level spatial data (hard copies and soft copies) for the requirement in managing natural resources, infrastructure development and local level administration. The information generated in the GIS lab would directly help the local body authorities for formulating their development plan, management and implementation in the spatial context (premises mapping, cadastral information system and ward delineation of urban local bodies and grama panchayats.)

The main objectives of the team include:

- Compilation of Cadastral maps in district level and FMBs in village level
- Creation of index maps of the local bodies
- To create accurate base maps for premises mapping program
- To generate an accurate spatial data base for linking tax related attributes for individual parcels
- Linking of tax related attributes with the buildings for tax redelivery of spatial formation
- Delivery of spatial and attributes data to the software development team for integrating it with the Sevana and other software for the implementation.

5.6.2 Cadastral System

The ward maps of 5 Corporations and 53 Municipalities in Kerala are ready for publishing after field verification. The ward maps of 513 Grama Panchayats, 152 Block Panchayats and 14 District Panchayats will be ready for publishing soon.

Chapter- 6

MAJOR ACTIVITIES

The period under report was eventful for Information Kerala Mission. After the delay of nearly eight years. Government decided on the mode of procurement of hardware for the Panchayats. It was decided in January 2007 that Information Kerala Mission shall procure minimum infrastructure for 460 Grama Panchayats, 152 Block Panchayats and 14 District Panchayats. Following this, the Government permitted all local governments to procure hardware based on rate contracts of Directorate General of Supplies and Disposals (DGS&D) in June 2007. The installation and commissioning of the infrastructure has progressed very much.

6.1 Corporations

Following are the activities covered in Corporations in 2006-07

6.1.1 Thiruvananthapuram Corporation

- Establishment of Information Centre
- Database creation of Property Tax at all zonal offices
- Completion of pre-processing of Birth, Death and Marriage records from 1970 to current.
- Creation of database for Birth, Death and Marriage records
- Collection of masters for Saankhya
- Deployment of Saankhya payment module
- Deployment of Sookhika application
- Data collection for deploying Sakarma
- Revamping of website
- Handing over the Sthapana application to the staff
- Staff training
- Rearrangement of Janasevana Kendram.
- Installation of Multimedia Display System and information boards
- Setting up of hospital kiosks
- Releasing of proceedings for plan projects
- Data gap filling of social security pensions

6.1.2 Kollam Corporation

- Completion of the database for Property tax for main and all zonal offices
- Completion of the pre-processing of Birth, Death, Still birth and Marriage

- registration from 1970 to current
- Data entry of Birth, Death, Still birth and Marriage registration is ongoing
- Submission of proposal for setting up of Information Centre and designing of web site.
- Collection of Saankhya masters
- Setting up of Hospital kiosks
- Releasing of proceedings for plan projects
- Data gap filling of social security pensions

6.1.3 Kochi Corporation

- Completion of site for setting up of Janasevana Kendram at Edappally and Vyttila zonal offices
- Completion of Saankhya masters at Edappally and Vyttila zonal offices
- Collection of Saankhya masters at Main office and Pachalam zonal office.
- Sample study at Division 1 for resolving issues in the premises mapping work. Conducted study on two more divisions.
- Collection of details of pensioners for filling the gap in the database
- Handing over of Sthapana application
- Staff training on Sthapana application
- Revamping of website
- Releasing of plan proceedings
- Proposal for setting up of Information Centre.
- Setting up of Hospital kiosks
- Implementation of Marriage registration at Janasevana Kendram

6.1.4 Thrissur Corporation

- Master collection for Saankhya application
- Database preparation for Sujala (Managing the water supply)
- Setting up of Hospital kiosk
- Pre-processing of Birth, Death and Marriage registration from 1970 onwards is ongoing
- Data entry of Birth, Death, and Marriage is ongoing.
- Completion of additional UPS and network points
- Setting up of hospital kiosks
- Releasing of plan proceedings

6.1.5 Kozhikkode Corporation

- Releasing of standardized templates for Sookhika application.

- Staff training for Sookhika application
- Collection of masters for Saankhya application
- Additional data collection for building the social security pension database
- Setting up of hospital kiosks

6.1.6 Information Centre

Sutharya Information centres were started at Thiruvananthapuram, Thrissur and Kozhikkode Corporations as pail of transparency in the operations and single point public access point in the Corporations. All correspondences/petitions/ requests to the Corporation are received at the Sutharya Information Centre and an acknowledgement slip will be given to the citizen after marking in the computer system. The citizen can verify the status of his request/petition/ application by keying the acknowledgement number in the touch screen kiosk provided at the Information Centre at a later point of time. This facility at the Sutharya Information Centre will improve the transparency and service delivery. Setting up of Information Centre at Kollam and Kochi Corporation is under the consideration of the Council.

6.1.7 Software Applications

Following is the status of the various applications deployed at Corporations:

Table-4
Applications deployed in Corporations (Main office)

| Sl.No | Software Application | TVM | KLM | KHY | TSR | KKD |
|-------|-----------------------|-----|-----|-----|-----|-----|
| 1 | Sahatha | NA | Yes | Yes | Yes | Yes |
| 2 | Saankhya | Yes | No | No | No | No |
| 3 | Sevana (Registration) | Yes | Yes | Yes | Yes | Yes |
| 4 | Sulekha | Yes | Yes | Yes | Yes | Yes |
| 5 | Sanchitha Ver. I | Yes | Yes | Yes | Yes | Yes |
| 6 | Sthapana | Yes | Yes | Yes | Yes | Yes |
| 7 | Sookhika | Yes | No | No | Yes | Yes |

| | | | | | | |
|----|-------------------------|-----|-----|-----|-----|-----|
| 8 | Sakarma Ver. I | No | No | No | Yes | No |
| 9 | Sevana (Pension) Ver. 1 | Yes | No | YES | No | No |
| 10 | Subhadra | No | No | No | Yes | No |
| 11 | Sujala | NA | NA | NA | Yes | NA |
| 12 | Hospital Kiosk | Yes | Yes | Yes | Yes | Yes |

TVM - Thiruvananthapuram, KLM - Kollam. KHI - Kochi. TSR - Thrissur, KKD - Kozhikode
NA- Not available

Table- 5
Application Deployed in Zonal offices - Thrissur Corporation

| No. | Software Application | Ollur | Ollukara | Vilvattom | Koorkanchery | Ayyanthole |
|-----|-----------------------|-------|----------|-----------|--------------|------------|
| 1 | Sahatha | YES | YES | YES | YES | YES |
| 2 | Sevana (Registration) | YES | YES | YES | YES | YES |

Table- 6
Application deployed in Zonal offices - Kochi Corporation

| No | Software Application | Mattanchery | Fort Kochi | Palluruthy | Vyttila | Edappally | Pachalam |
|----|-----------------------|-------------|------------|------------|---------|-----------|----------|
| 1 | Saankhya | YES | YES | YES | NO | NO | NO |
| 2 | Sevana (Registration) | YES | NA | NA | NA | NA | NA |

Table- 7

Application deployed in Zonal offices- Thiruvananthapuram Corporation

| No | Software Application | Attipra | Ulloore | Kadakampally | Fort | Nemom | Thiruvallam |
|----|-----------------------|---------|---------|--------------|------|-------|-------------|
| 1 | Saankhya | YES | YES | YES | YES | YES | YES |
| 2 | Sevana (Registration) | NA | NA | NA | NA | NA | NA |

6.1.7.1 Sanchaya (Property Tax)

The Sanchaya (Property Tax) database shall be integrated to the Saankhya/

Sahatha for online purpose. The preparation of Assessment Register database was completed for Kochi and Thrissur Corporation. The data entry of Assessment Register for Thiruvananthapuram (except Main office) and Kollam Corporations has been completed March 2007. The updating of new assessment made recently is being carried out at Kochi and Thrissur Corporations. Kochi and Thrissur Corporations have completed the Demand, Collection and Balance (DCB) up to 2004-05. The demand and arrear can be placed in the Sanchaya (Property Tax) database and can be deployed for operational use very soon.

6.1.7.2 Saankhya (Masters)

The Sahalha application working in Kollam, Kochi (Main Office), Thrissur (Main & zonal) and Kozhikkode Corporations are to be migrated to Saankhya application. Saankhya application is designed to cater the needs of double entry accounting system. Various revenue sources and expenditure are classified into fifty different masters. The details pertaining to each master shall be captured for building the database of Saankhya, The revenue collection at Janasevana

Kendram is made based on the generation of demands in the respective departments. The completeness of the masters is very much essential to generate the demand with clear payee identity. The work for creating the masters is progressing in all Corporations. The master for places where Saankhya is functioning has been created as part of deployment of the application, but it contains a sizable amount of gaps. The details of deficiencies observed in the masters have already been communicated to the Corporations for filling the gap. The collected masters for new locations also contain gaps and the gap-filling process is going on. The Saankhya application deployment at new locations depends on completion of these gaps. The Vyttila and Edappally zonal offices under Kochi Corporation are ready for online operation subject to the completion of gaps in the masters.

Table- 8
Details of Hospital Kiosk at Corporations

| No | Name of Corporation | No of Govt. Hospital | No of Pvt. Hospital | Total | No of Registration | | | |
|--------------|---------------------|----------------------|---------------------|------------|--------------------|--------------|-------------|---------------|
| | | | | | Birth | Death | Still Birth | Total |
| 1 | Thiruvananthapuram | 12 | 27 | 39 | 41033 | 8970 | 510 | 50513 |
| 2 | Kollam | 3 | 9 | 12 | 16560 | 1376 | 59 | 17995 |
| 3 | Kochi | 6 | 27 | 33 | 12940 | 4410 | 64 | 17414 |
| 4 | Thrissur | 1 | 15 | 16 | 9349 | 1555 | 1 | 10905 |
| 5 | Kozhikkode | 7 | 14 | 21 | 46461 | 7104 | 1594 | 55159 |
| Total | | 29 | 92 | 121 | 126343 | 23415 | 2225 | 151986 |

6.1.8 Premises Mapping

A sample study was conducted at Mattanchery area (Division 1) of Kochi Corporation for resolving the issues identified in the earlier work. A detailed study was conducted with the help of the local Kudumbashree members and categorized the problems observed. Following are the details.

Table-9
Premises Mapping at Kochi Corporation

| No | Particulars | Quantity |
|--------------------------------|---------------------------------|----------|
| | Total no of building | 2710 |
| | Data fully captured | 1964 |
| | Incomplete data | 746 |
| Details of missing data | | |
| | Kudikidappu | 44 |
| | Government Building | 225 |
| | Door locked | 123 |
| | Owner out-of-station | 170 |
| | Document pledged at Bank/ Court | 110 |

The remaining work at Kochi and Thrissur Corporation shall be undertaken after streamlining the methodology based on the sample and the availability of KSUDP maps.

6.1.9 Training

Training has been imparted to the Corporation staff in Saankhya, Sthapana, Sulekha, Sevana (Hospital Kiosk), Soochika applications, and in Computer Fundamentals. In addition to this, training has also been given in ISM multilingual package.

6.1.10 Website

The website of Thiruvananthapuram and Kochi Corporations was revamped with additional information. The revamping work of Thrissur Corporation's is ongoing.

6.1.11 Janasevanakendram Concept:

Long drawn out queues, weary citizens forced to shuttle from one department to another for information and services, complex and time consuming processes totally queer to the uninitiated, inordinate delays in

services for the ordinary man, special offerings and fast clearances for the privileged- this is by and large the level of public services in most of the Government Departments. Add to this poor book keeping, sizeable arrears in updating registers, poor accountability and transparency within the system, we have the Service Delivery Mechanism in most of the Local Self Government Institutions (LSGIs). No wonder why such systems also lead to extensive nepotism and corruption. Improving Service Delivery is therefore one of the most critical areas of intervention in LSGIs and establishing 'Janasevanakendrams' is the first and foremost step towards this. The 'Janasevanakendram' is a modern computerised front office designed for Local Self Government Institutions by the Information Kerala Mission (IKM) for improved service delivery.

Government of Kerala had initiated the programme of Janasevana Kendram in LSGIs with the following objectives:

1. To provide improved and efficient civic services to the citizens approaching the LSGIs for redressing their grievances and for availing public goods
2. To arrive at a system of benchmarking of service offerings in the Janasevana Kendrams and to arrive at a roadmap for achieving this.
3. To publicly declare the particulars of individual officers responsible for providing specific civic services in LSGIs and also of the supervisory officers responsible for handling complaints regarding service delivery.
4. To ensure that the services provided in Janasevanakendrams are of standards comparable to the benchmarks fixed and to establish institutional mechanisms to ensure that the quality of service offered in the Janasevana Kendrams remain reliable and suitable.
5. To widely publicise the diverse services offered by the Janasevana

Kendrams, the standards for the service offerings, the criteria for service delivery, the backend mechanisms for providing the services, the decision making mechanisms involved, the expenses, and the limitations, if any.

6. To handle all grievances of the public promptly and to establish clear and effective mechanisms for redressing these grievances and also complaints relating to service delivery in Janasevana Kendrams.
7. To interact with the public in an extremely decent, humane, hospitable, and helping manner and to extend a very friendly and pleasant ambience to them.
8. To ensure that the Janasevanakendram is a clean and tidy citizen space and that it is maintained spotlessly neat and dust free with appropriate facilities for lighting and cooling and with provision for safe drinking water and sparkling clean toilets.
9. To make known the officers in the LSGI who are responsible for maintaining the Janasevana Kendram in a citizen friendly manner and to ensure the continuance and sustainability of the people centred service delivery system.
10. To ensure that the backend processing of official documentation including files, registers, and accounts arising from various transactions in the Janasevana Kendrams are maintained in accordance with the norms prescribed from time to time systematically and without any gaps.
11. To devise mechanisms for empowerment of the masses by various means including regular broadcasting of comprehensive information on functioning of the LSGI using modern Information Communication technologies.
12. To devise systems for disclosing as much information regarding the

activities and programmes of LSGI as possible to the public, thus accepting beyond doubt that citizens are absolute masters of the Local Self Government systems.

The Government in the Order G.O. (MS) No.3961/2004/LSGD dated 12-11-2004 sanctioned the proposal of Fast Track Computerisation of Municipalities to install Janasevanakendrams in all the 53 Municipalities in the State with Sevana, Sahatha/Saankhya and Sulekha Applications. The technical scheme for Janasevanakendrams in Municipalities is approved by the Government in the G.O (Rt.) No. 4174/2004/LSGD dated 30-11-2004.

The details of commissioning the Janasevana Kendrams at various Corporations up to 31 March 2007 are listed below:

Table- 10
Details of commissioning the Janasevana Kendrams at various Corporations during the period 2006- 2007

| Sl. No | Name of Corporation /Zonal office | Inaugurated on | Online Operation |
|--------|---|----------------|------------------|
| 1 | Thiruvananthapuram-Thiruvallam Zonal Office | | Jan 02, 2006 |
| 2 | Thiruvananthapuram - Nemom Zonal | - | Jan 02, 2006 |
| 3 | Thiruvananthapuram - Fort Zonal | - | Jan 02, 2006 |
| 4 | Thiruvananthapuram - Ulloor Zonal | - | Jan 02, 2006 |
| 5 | Thiruvananthapuram-Kadakampally Zonal | | Jan 02, 2006 |
| 6 | Thiruvananthapuram - Attipra Zonal | - | Jan 02, 2006 |

Kollam Corporation has not started any work to computerize the zonal offices. Three zonal offices under Kochi Corporation are pending for computerization. The following are the facilities arranged at different locations:

Table- 11

Facilities arranged in Janasevana Kendrams at different locations

| No | Facility | TVM | KLM | KHY | TSR | KKD |
|----|-----------------------------------|--------|--------|--------|--------|--------|
| 1 | Janasevana Kendram area (Sq.mtr) | 201.25 | 166.34 | 139.00 | 162.64 | 150.00 |
| 2 | No of Counters | 12 | 12 | 11 | 12 | 12 |
| 3 | Air Conditioning | Yes | Nil | Yes | Yes | Yes |
| 4 | Q Management | Yes | Nil | Nil | Yes | Yes |
| 5 | Visitors Chair | Yes | Yes | Nil | Yes | Yes |
| 6 | Drinking water facility | Nil | Nil | Yes | Nil | Yes |
| 7 | Bathroom facility | Nil | Yes | Yes | Yes | Yes |
| 8 | Information Centre | Yes | Nil | Nil | Yes | Yes |
| 9 | Touch screen facility | Nil | Nil | Nil | Yes | Yes |
| 10 | Electronic display system | YES | Nil | Nil | Nil | Nil |
| 11 | Display board for counter service | YES | Nil | Nil | YES | Nil |
| 12 | Generator Supply | YES | Nil | YES | YES | YES |

TVM- Thiruvananthapuram, KLM- Kollam, KHY- Kochy. TSR - Thrissur, KKD - Kozhikode

6.1.12 Janasevana Kendram at zonal offices

Except Kozhikkode Corporation all other Corporations are having zonal offices. The settings up of Janasevana Kendram at Zonal offices are shown below.

Table- 12

Facilities in Janasevana Kendram at Thrissur Corporation

| No | Facility | Ollur | Ollukara | Vilvattom | Koorkanchery | Ayanthode |
|----|-------------------------|-------|----------|-----------|--------------|-----------|
| 1 | Janasevana Kendram area | - | - | - | - | - |
| 2 | No of Counters | 2 | 2 | 2 | 2 | 2 |
| 3 | Visitors Chair | Yes | Yes | Yes | Yes | Yes |

Table- 13

Facilities in Janasevana Kendram at Kochi Corporation

| No | Facility | Mattanchery | Fortkochi | Palluruthy | Vyttila | Edappally | Pachalam |
|----|-------------------------|-------------|-----------|------------|---------|-----------|----------|
| 1 | Janasevana Kendram area | - | - | - | - | - | - |
| 2 | No of Counters | 6 | 2 | 2 | - | - | - |
| 3 | Visitors Chair | Yes | Yes | Yes | - | - | - |

Table-14

Facilities in Janasevana Kendram at Thiruvananthapuram Corporation

| No | Facility | Attipra | Ulloore | Kadakampally | Fort | Nemom | Thiruvallam |
|----|-------------------------|---------|---------|--------------|------|-------|-------------|
| 1 | Janasevana Kendram area | 23.2 | 19.8 | 12.5 | 3.1 | 24.9 | 23.5 |
| 2 | No of Counters | 2 | 2 | 2 | 2 | 2 | 2 |
| 3 | Visitors Chair | Yes | Yes | Yes | Yes | Yes | Yes |

The total number of transactions made through the JSK's in the 53 Municipalities and five Corporations and Vellanad and Talikulam Grama Panchayats so far is given below:

Table- 15

Total Number of Transactions Made Through the JSKs

| SI No | LB Type | Inwards | Birth Registrations | Birth Certificates Issued | Birth Sec 12 Issued | Death Registrations | Death Certificates Issued | Death Sec 12 Issued | Still Birth Registrations | Still Birth Certificates Issued | Still Birth Sec 12 Issued | Marriage Registrations | Marriage Certificates Issued |
|-------|----------------|-----------|---------------------|---------------------------|---------------------|---------------------|---------------------------|---------------------|---------------------------|---------------------------------|---------------------------|------------------------|------------------------------|
| 1 | Corporations | 285,846 | 226.086 | 81.725 | 112.912 | 44.417 | 21,450 | 12,068 | 1,414 | 2 | 41 | 3,165 | 2,414 |
| 2 | Municipality | 862.070 | 464.285 | 93.736 | 290.993 | 54.227 | 23,263 | 20.884 | 798 | 6 | 24 | 16,526 | 8,731 |
| 3 | Grama Panchayt | 44.730 | 17,456 | 3,435 | 10395 | 11,675 | 3.261 | 8.108 | 37 | - | 41 | 4.056 | 1,477 |
| | Total | 1,192,646 | 707,827 | 178,896 | 414,300 | 110.319 | 47,974 | 41,060 | 2.249 | 8 | 106 | 23,747 | 12,622 |

6.2 Municipality Implementation

The Mission has undertaken the second phase of computerisation in municipalities in the reporting year. Implementation of Saankhya accounting application, backend database building for Sevana (Civil Registration), Property Tax, and Social Security pensions were undertaken during the reporting year.

The activities till 31st march 2006 and those during 2006-07 are listed below:

Table- 16

Activities in Municipalities up to 2007 March

| Key functions | Activities till 31-03-2006 | Activities during 2006-07 |
|---|--|--|
| 1. Completing integration of past data from 1970 onwards in 53 Urban Local Bodies | Master finalisation completed in 53 Municipalities. Pre-processing , Data entry started in 53 ULBs | Data ported in 25 Municipalities (at least one year). Data Entry completed in 16 Municipalities (upto 2-5 years). LB verification ongoing in 16 municipalities |

| | | |
|--|-----|--|
| 2. Establishing Sulekha monthly monitoring system in 53 Urban local bodies. | 53 | |
| 3. Deployment of Sevana Application Handling Social Security Pension in 58 Urban local bodies and 300 Grama Panchayats | Nil | 58 Urban local bodies & 3 Grama Panchayats |
| 4. Deployment of enhanced version of Sthapana application in 53 Urban local bodies | Nil | 2 |
| 5. Deploying Saankhya application in 53 Urban local bodies | Nil | 40 |
| 6. Integrating property tax assessment arrear data in Sanchaya with Saankhya module | Nil | Ottappalam & Perinthalmanna |

ULB- Urban Local Body

6.2.1 Saankhya

Saankhya (Receipt) Application have been deployed in the Attingal Municipality in 15th May 2006 after completing the Master collection, data entry of Masters, procurement and supply of counters, and completing the work of electrification and networking. Action has been taken to deploy this application in other municipalities during 2007-08. Council presentation is held in the following Municipalities on the dates noted against each:

Table-17

Saankhya- Council Presentation at Municipalities

| Sl. No. | Name of Municipality | Date of Council Presentation |
|---------|------------------------|------------------------------|
| 1. | Altingal | 15-05-2006 |
| 2. | Perinthalmanna | 27-02-2007 |
| 3. | Kalpetta | 27-02-2007 |
| 4. | Nedumangad | 02-03-2007 |
| 5. | Palakkad | 07-03-2007 |
| 6. | Guruvayur | 14-03-2007 |
| 7. | Ottapalam | 15-03-2007 |
| 8. | Chittur-Thathamangalam | 16-03-2007 |
| 9. | Chavakkad | 17-03-2007 |
| 10. | Kannur | 22-03-2007 |
| 11. | Angamaly | 23-03-2007 |
| 12. | Malappuram | 28-03-2007 |

Out of these, the application is deployed in Perinthalmanna Municipality on 01/03/2007, Kalpetta Municipality on 12-03-2007 and Guruvayur Municipality on 16/03/2007. Other Municipalities will follow suit immediately during April-May 2007.

Computer training was also given to the operating staff of the Municipalities and handholding training was also given at the time of commissioning. Pre-printed stationery of Saankhya receipts have also been procured and supplied to the concerned Municipalities.

6.2.2 Soochika

Soochika application software has been deployed and operationalised in the following three Municipalities. Application presentation was made before the council and orientation training given to the staff.

- 1.Kunnamkulm
- 2.Punalur
- 3.Ottappalam

6.2.3 Sevana (PDE)

Sevana Past Data Entry has been completed and data ported in the following Municipalities during the years noted against each:

Table- 18

Sevana Past Data Entry at Municipalities- Years Ported

| Sl.No | Name of Municipality | Years Ported |
|-------|------------------------|--------------------|
| 1 | Kasaragod | 1995 to 2005 |
| 2 | Kanchangad | 2000-2001 |
| 3 | Payyannur | 2000-2001 |
| 4 | Thaliparamba | 2000 to 2005 |
| 5 | Mattannur | 2000 to 2005 |
| 6 | Kannur | 2000 to 2002 |
| 7 | Thalassery | 2000,2002 I circle |
| 8 | Kalpetta | 2002 to 2005 |
| 9 | Ponnani | 2000 |
| 10 | Chittur-Thathamangalam | 2000 to 2005 |
| 11 | Ottapalam | 2005 |
| 12 | Guruvayoor | 2000 to 2004 |
| 13 | Chavakkad | 2000 to 2005 |
| 14 | Irinjalakkuda | 2000 to 2001 |
| 15 | Shornur | 2000 to 2001 |
| 16 | Angamali | 2000 to 2001 |
| 17 | Alappuzha | 2003 |
| 18 | Paravur | 2000 to 2004 |
| 19 | Changanassery | 2002, 2005 |
| 20 | Attingal | 2000 to 2001 |
| 21 | Nedumangadu | 2000 to 2005 |
| 22 | Neyyattinkara | 2000 to 2001 |
| 23 | Varkala | 2000 to 2001 |

6.2.4 Janasevana Kendrams in Municipalities

The details of commissioning the Janasevana Kendrams at various Municipalities up to 31 March 2007 are listed below:

Table- 19

Janasevana Kendrams in Municipalities

| SI No | Municipality | Dale of Inauguration /Commissioning |
|-------|------------------------|-------------------------------------|
| 1. | Varkkala | 23/04/2005 |
| 2. | Attingal | 19/01/2005 |
| 3. | Nedumangad | 07/06/2005 |
| 4. | Neyyattinkara | 04/07/2005 |
| 5. | Paravoor | 15/03/2005 |
| 6. | Punaloor | 31/03/2005 |
| 7. | Adoor | 27/08/2005 |
| 8. | Thiruvalla | 01/08/2005 |
| 9. | Palhanamthilta | 01/04/2005 |
| 10. | Chenuannur | 23/08/2005 |
| 11. | Mavelikkara | 08/10/2005 * |
| 12. | Cherthata | 08/10/2005 * |
| 13. | Kavamkulam | 06/06/2005 |
| 14. | Alappuzha | 18/04/2005 |
| 15. | Pala | 11/05/2005 |
| 16. | Vaikkam | 12/07/2005 |
| 17. | Changanassery | 07/05/2005 |
| 18. | Kotlayam | 05/03/2005 |
| 19. | Thodupuzha | 09/04/2005 |
| 20. | Kalamassery | 24/06/2005 |
| 21. | Kothamangalam | 07/07/2005 |
| 22. | Angamaly | 16/05/2005 |
| 23. | Thrippunithura | 06/08/2005 |
| 24. | Muvattupuzha | 30/04/2005 |
| 25. | North Paravur | 20/04/2005 |
| 26. | Perumbavoor | 25/04/2005 |
| 27. | Aluva | 21/04/2005 |
| 28. | Guruvayoor | 23/01/2006 |
| 29. | Chavakkadu | 02/11/2005 * |
| 30. | Kodungallur | 02/11/2005 * |
| 31. | Chalakkudy | 08/05/2006 |
| 32. | Irijalakkuda | 16/05/2005 |
| 33. | Kunnamkulam | 24/08/2005 |
| 34. | Ottappalam | 01/01/2005 |
| 35. | Shornur | 31/05/2005 |
| 36. | Chittur Thathamangalam | 21/05/2005 |
| 37. | Palakkad | 19/03/2005 |
| 38. | Perinthalmanna | 02/11/2005 * |
| 39. | Ponnani | 30/03/2005 |
| 40. | Manjeri | 02/11/2005 * |
| 41. | Tirur | 02/11/2005 * |
| 42. | Malappuram | 01/07/2005 |
| 43. | Vadakara | 18/06/2005 |
| 44. | Quilandy | 23/05/2005 |
| 45. | Kalpelta | 02/11/2005 * |
| 46. | Mattannur | 02/11/2005 * |

| | | |
|--------------------------------|---------------|--------------|
| 47. | Thalipparamba | 02/11/2005 * |
| 48. | Koothuparamba | 22/01/2005 |
| 49. | Payyannur | 26/03/2005 |
| 50. | Thalassery | 02/11/2005 * |
| 51. | Kannur | 23/05/2005 |
| 52. | Kanhangad | 02/11/2005 |
| 53. | Kasargod | 05/04/2005 |
| * <i>Date of Commissioning</i> | | |

6.3 Hospital Kiosks

The progress of Hospital Kiosk installation and transactions up to 31.03.2007 is given below:

Table-20

| Progress or Hospital Kiosk - Installation and Transactions | | | | | | | | | | | | |
|--|----------|------------------------|---|----|-------|---------------------|---------|-------|-------------------|-------------------------------|-------------------------------|-----------------------------------|
| Sl. No | Date | Number of Local Bodies | | | TOTAL | Number of Hospitals | | | Total Transaction | Transactions during the month | Transactions during Fin. year | Transactions during calendar year |
| | | C | M | GP | | Govt | Private | TOTAL | | | | |
| 1 | 30.11.05 | 5 | 0 | 0 | 5 | 5 | 1 | 6 | 17778 | | 17778 | |
| 2 | 31.12.05 | 5 | 0 | 0 | 5 | 9 | 1 | 10 | 22462 | 4684 | 22462 | 22462 |
| 3 | 31.01.06 | 5 | 0 | 0 | 5 | 9 | 1 | 10 | 27211 | 4749 | 27211 | 4749 |
| 4 | 28.02.06 | 5 | 0 | 0 | 5 | 12 | 14 | 26 | 34831 | 7620 | 34831 | 12369 |
| 5 | 31.03.06 | 5 | 0 | 0 | 5 | 16 | 34 | 50 | 42839 | 8008 | 42839 | 20377 |
| 6 | 30.04.06 | 5 | 0 | 0 | 5 | 17 | 34 | 51 | 52787 | 9948 | 9948 | 30325 |
| 7 | 31.05.06 | 5 | 0 | 0 | 5 | 28 | 34 | 62 | 62939 | 10152 | 20100 | 40477 |
| 8 | 30.06.06 | 5 | 0 | 0 | 5 | 28 | 92 | 120 | 73220 | 10281 | 30381 | 50758 |
| 9 | 31.07.06 | 5 | 1 | 0 | 6 | 30 | 92 | 122 | 83597 | 10377 | 40758 | 61135 |

| | | | | | | | | | | | | |
|----|----------|---|---|---|----|----|-----|-----|--------|-------|--------|--------|
| 10 | 31.08.06 | 5 | 1 | 0 | 6 | 30 | 92 | 122 | 94123 | 10526 | 51284 | 71661 |
| 11 | 30.09.06 | 5 | 1 | 0 | 6 | 31 | 92 | 123 | 107625 | 13502 | 64786 | 85163 |
| 12 | 31.10.06 | 5 | 1 | 0 | 6 | 31 | 93 | 124 | 121569 | 13944 | 78730 | 99107 |
| 13 | 30.11.06 | 5 | 2 | 1 | 8 | 32 | 100 | 132 | 135869 | 14300 | 93030 | 113407 |
| 14 | 31.12.06 | 5 | 5 | 1 | 11 | 36 | 117 | 153 | 151439 | 15570 | 108600 | 128977 |
| 15 | 31.01.07 | 5 | 5 | 2 | 12 | 37 | 119 | 156 | 166696 | 15257 | 123857 | 15257 |
| 16 | 28.02.07 | 5 | 6 | 2 | 13 | 39 | 119 | 158 | 182820 | 16124 | 139981 | 31381 |
| 17 | 31.03.07 | 5 | 6 | | 14 | 39 | 120 | 159 | 201592 | 18772 | 158753 | 50153 |

6.4. District Panchayat and Block Panchayat Implementation

Server and Peripherals have been supplied to 144 Block Panchayats and 12 District Panchayats in 2006-07. 'Earthing', installation of computers, deployment of Application suits, training of staff members etc. will be undertaken during 2007-08.

6.5. LOBE Division

The following are the activities undertaken by LOBE Division during 2006-07:

Table- 21

| ACTIVITY REPORT OF LOBE DIVISION FROM 01/04/2006 TO 31/03/2007 | | |
|---|---|---|
| Sl. No | Activity | Sub Activity |
| 1 | Sulekha (Report Finalisation) | Analysis and Report Finalisation of Vellanadu Grama Panchayat (IX th & X th Plan) |
| 2 | Sulekha DPC Module | Coordination of Sulekha Plan Monitoring (Data entry and Verification of DPC 2006-07, Issue of DPC Proceedings 200; |
| 3 | Sulekha Formulation | Design of Annexure forms of 2006-07 and Annual Expenditure Statement of 2005-06 |
| 4 | Sulekha - Expenditure | Collection. Data entry and Verification of Annual Expenditure Statement of 2005-06 |
| 5 | Sulckha - Expenditure | Pre-processing and data entry of Annual Expenditure Statement, 2004-05, 200 [^] 03, 2003-04 (220 AES) |
| 6 | Installation of Sulekha LB Module | Installation of Sulekha LB Module in all LSGIs having computer. |
| 7 | Sulekha - Training of Economics & Statistics Department | Sulekha Training - Orientation Training of DES Staff |
| 8 | Saankhya | Saankhya - 1 .Verification of Saankhya Masters and separation D& O Trade Licence and PFA Licence items in the case of Chittur-Tattamanglam, Shornur, Koothuparambu and Attingal Municipality. Testing of Payment register entries |

| | | |
|----|---|--|
| 9 | Saankhya | Verification of Saankhya forms collected from Kannur Municipality - verification of discrepancies found in the computer print outs - pointing out the source from where the gaps can be collected or the next procedure to be taken for getting correct information |
| 10 | Saankhya | Collection of manual vouchers for April & May, 2006, Inclusion of head of accounts. Finding and placing of proper account heads, Verification of printout of Statements and making corrections |
| 11 | Sakarma(Co-ordination Committee minutes) | Collection of Co-ordination Committee minutes from SPB from 1996 to 2005. Data entry, verification and coding of the above co-ordination committee Minutes completed. |
| 12 | Sakarma | Prepared 175 Agenda models |
| 13 | Sakarma | Sakarma- 1 .Preparation of mandatory function embodied in Municipalities Act 1994. 2. Preparation of departmental hierarchy and routing of files in Municipalities so as to prepare keyword 3.Preparing the details of files or subjects to be handled in each Municipality - department wise and section wise |
| 14 | Socio Economic Survey - Sasthamangalam and Thanalur GP | Schedule Design. Preparation of Instructions, Field Test of Schedules, Meeting with Municipal Authorities etc. |
| 15 | Base Line Survey in Local Bodies (Sample Survey) for Revision of Properly Tax | Schedule Design, Preparation of Instructions, Meeting with Govt. Secretary/ Municipal/Panchayat Authorities, Training of LB staff etc. |
| 16 | Creation of database of Schools | Prepared consolidated statement of Schools (LP, UP, HS, Special schools and TTI) in the State |
| 17 | Collection of details on Resource Persons and Short listine | Listed 122 Resource Persons' profile (Details of RPs presently engaged at IKM. RPs engaged at IKM earlier and Identify additional Resource Persons) |
| 18 | Future Staffing | Collected future staffing details of 798 local bodies. Consolidation report prepared and submitted to the Principal Secretary, LSGD |
| 19 | Ward Master | Prepared Ward Masters of 1223 local bodies and sent to local bodies for verification |
| 20 | Sanchitha | Collected G.Os related to Plan Monitoring and others published upto 31.03.20C |
| 21 | D& O License form | Prepared draft form D& O License form |
| 22 | Domain support and preparation of documents for Sthapana | 1. Listing of Municipal Employees Provident Fund Account Number 2. Listing of Municipal employees pension payment order number |
| 23 | Domain support and preparation of documents for Sanchaya. Saankhya. Sookhika and Sakarma. | 1. Verified Saankhya Masters 2. Prepared Sakarma Keywords for Municipalities and Corporations. |

| | | |
|----|---|---|
| 24 | Domain support and preparation of documents for Sevana Civil Registration & | Support given to preparation of Stakeholder request to Sevana Pensions |
| 25 | Study of Pay Revision Orders and Pay fixation of ULB employees | Prepared Pay fixation Statement to Municipal and Corporations Employee |
| 26 | Subhadra - Coding of Thiruvananthapuram Corporation and Attingal Municipality Budgets 2006-07 | Coded Thiruvananthapuram Corporation and Attingal Municipality Budget for data entry in Subhadra |
| 27 | Other Applications | Provided Domain support for Software Development Team (Property Tax, Sevana Pension. Sookhika, Sakarma etc) |

ULB- Urban Local Body

6.6 Quality Assurance

The activities of QA during the period under report are as given below:

Table- 22

ACTIVITY FINALISATION OF QA FROM 18/11/2005 - 31/03/07

| SI | Activity | Period | |
|----|---|------------|------------|
| | | From | To |
| 1 | Capability Building of QA 2nd Batch- Training at Nalanchira Centre for 17 Members | 02/01/2006 | 06/02/2006 |
| 2 | Capability Building of QA 3rd Batch- Training at Nalanchira Centre for 12 Members | 08/02/2006 | 09/03/2006 |
| 3 | Sevana (Civil Registration) PDE (Framework QC) Started in different Municipalities | 12/02/2006 | Ongoing.. |
| 4 | Sevana Pension Verification and Quality Checking | 12/02/2006 | 31/08/2006 |
| 5 | Sevana - (Civil Registration) - 10% Sample Quality Checking Digitised (Print out verification) in different Municipalities | 26/12/2006 | Ongoing.. |
| 6 | Sevana - (Civil Registration) - 10% Sampling Quality Checking Digitised (Print out verification) in different Corporations | 19/01/2007 | Ongoing- |
| 7 | Sevana (Civil Registration) Master Finalisation Started and finalised Different LBs (1970-2007) | 01/07/2006 | 31/01/2008 |
| 8 | Capability Building of QA 4th Batch- Training at Nalanchira Centre for 14 Members | 20/07/2006 | 20/08/2006 |

| | | | |
|----|---|------------|------------|
| 9 | Sanchaya Property Tax Quality Checking Started in Different LBs | 21/08/2006 | Ongoing. |
| 10 | Capability Building of QA 5th Batch- Training at Manvila Centre | 04/11/2006 | 18/11/2006 |
| 11 | QC Digitisation of Asset Registers | 01/03/2007 | Ongoing. |

The Activity Report of WEB during 2006-07 is as follows:

Table- 23

Activity Report of WEB during 2006-07

| Sl. No | Activity | Sub Activity |
|--------|---|---|
| 1 | Sopanam | Preparation and maintenance of Web and IEC Materials |
| 2 | Hospital kiosk branding and promotion | Designing of promotional materials-broucher |
| 3 | Samveditha updation | Identification of old database and preparation of plan for data Base updating |
| 4 | IKM Website | Correction of content and final touch up in the lkm. in website going on, Updated tender about Grama Panchayats and Block Panchayats |
| 5 | Samvedttha updation(LSGI WEBSITE) | Updated Tenders, Government Orders and Circulars of Local Self Government Institutions in LSGD website, Corporations website, Municipalities website and website of Information Kerala Mission and updated new content and Identification of old database and preparation of plan for database updating |
| 6 | Municipality websites | Developed 53 Municipalities website. Inclusion of photographs and hosting is going on. Tender is also updated in Municipality website. |
| 7 | Website of Thiruvananthapuram Corporation | Redesigned the home page and hosted, Updated new content, Content updation and Development of English version is going on. |
| 8 | Website of Kollam Corporation | Registered 3 internet domains and hosted a website, Updated new content |
| 9 | Website of Thrissur Corporation | Updated new Content |
| 10 | Website of Kochi Corporation | Updated new Content |

6.7 TRAINING Division

In 2006-2007, a total number of 2276 LSGI personnel and other staff have been trained in Computer Fundamentals and IKM suits. The category-wise list is given below:

Table- 24

| Details of Trainings Conducted during 2006-07 | | | | |
|---|---|--|-----|--|
| No. | Name of Training | From-To | No. | Nature of Participants |
| 1. | Five days' General Training on Saankhya to Municipal staff" from 3 districts: Thiruvananthapuram, Thrissur and Kannur | 01-4-06 to 10-4-06 & 29-4-06 to 02-06-06 | 168 | Thiruvananthapuram (Manvila Agriculture Cooperative Training Centre -67 persons), Thrissur(KILA-68 persons) districts from 1/4/06 to 10/4/06; 24/4/06 to 28/4/06 & 29/5/06 to 2/6/06 and Kannur District (Dinesh Software Park- 33 persons- from 1/4/06 to 10/4/06& 24/4/06 to 28/4/06) |
| 2. | Two days' Saankhya Training to Municipal staff from 3 districts: Thiruvananthapuram (5/5/06 & 6/5/06), Thrissur(24/5/06& 25/5/06) and Kannur (26/5/06 & | 5/5/06-6/5/06; 24/5/06-25/5/06 & 26/5/06-27/5/06 | 65 | Thiruvananthapuram (Attingal Municipality-20 persons). Thrissur(KILA-46 persons) and Kannur (Dinesh Software Park- 19 persons) |
| 3. | Three days" Hospital Kiosk Training at Hotel Pla/a | 5/5/06 to 7/5/06 | 24 | Hospital staff of Perinthalmanna Municipality |
| 4. | General and Scvana Training (7 days) at Thiruvananthapuram. Kannur & Thriss | 15/5/06 to 18/6/06 | 300 | Grama Panchayat Staff (5 batches) |
| 5. | Five days' General Training for implementing Sookhika | 15/6/06 to 30/6/06. | 60 | Staff of Kozhikkode Corporation- 3 batches |
| 6. | Two days' Sookhika Training to Kozhikkode Corporation Staff | 01/07/06 To 06/07/06 | 60 | Staff of Kozhikkode Corporation- 3 batches |
| 7. | General and Sookhika Training (7 days) | 01/08/06 to 28/8/06 | 80 | Staff of Thiruvananthapuram Corporation- 4 batches |

| | | | | |
|-----|---|--------------------------------------|-------------|--|
| 8. | Sevana-Hospital Kiosk system (KILA) | 27-11-06 to 14-12-06 | 124-46M 78F | Hospital Staff of Tirur, Talassery, Alappuzha, Manjery & Palakkad Municipalities and Thazhekod, Nilambur(Malapuram), Avanur, Mundalico d(Thrissur), Karunagapally. Kottarakara (Kollam) and Arpookara (Kottayam) grama Panchayats. |
| 9. | Sevana Training (KILA) | 11-12-06-15-12-06 | 5 | Thanalur (Malappuram) grama panchayat staff |
| 10. | Presentation | 14-12-06 17-12-06 | 600 | Grama sabha presentation on IKM Methodoloiiiv al Thanalur Grama Panch. |
| 11. | Workshop on Sankhya (Monvila) | 09-12-06--11-12-06. | 72 | IKM staff, Coordinators and Technical Assistants |
| 12. | District wise Workshop on Sulekha - Sri Krishna | 11-12-06-04-01-07. | LOBE | Secretary, Plan section clerk of all local bodies. |
| 13. | Asset Register-Sachitra-Sri Krishna) | 18-12-06 | 28 | For Data Entry Operators |
| 14. | Asset Register-Sachitra - Kayamkulam Muni. | 19-12-06 20-12-06 | | Pre-processing verification at Kudumbashree- Kayamkulam |
| 15. | Asset Register-Sachilra (Monvila) | 28-12-06 to 30/12/06 | | Workshop on Asset Register to Kudumbashree coordinators, data entry operators and Extension Faculties of KILA(in collaboration with KILA) |
| 16. | Computer Training (KILA) | 02-01-07-08-01-07 & 9-01-07-13-01-07 | 15 15 | Thanalur (Malappuram) grama panchayat -President. Standing Committee Chairmen. Members & Staff. |
| 17. | Laptop Training Secretaries (IMG) | 13-01-07 14-01-07 | 53 | Training to Municipal Corporation Secretaries |
| 18. | Saankhya (Municipalities) | 18-01-07 24-01-07 | 45 | Basic and Saankhya application training to Selected Municipalities (18) staff |
| 19. | Property Tax - Sanchaya Kollam | 25-01-07 27-01-07 | | Property Tax data entry & verification of Registers at Kollam Corporation |
| 20. | Technical Asst. Training(Maria Rani | 30-01-07 | 23 | IKM Methodology and evolution |
| 21. | Sthapana- Training to Staff of 5G.Ps of Kannur District (Dinesh Auditorium Kannur). | 07-02-07 11-02-07 | 14 | 2 staff each from the 5 Panchayats. two each from DDP's office and Panchayat Directorate |

| | | | | |
|--------------------|--|---|----------------------|---|
| 22. | One day Workshop on Saankhya (Maria Rani Centre) | 10-02-07 | 50 | IKM staff, Coordinators and Technical Assistants |
| 23. | Saankhya-Training of Finance Standing Committee Chairpersons of 16 Municipalities (MariaRani Centre) | 15-02-07 17-02-07 | 40 | 16 FS Chairpersons- JS& one clerk who had undergone training on Saankhya will join on the AN of 17/02/07. |
| 24. | Saankhya Presentation, Hands on-Perintalmanna Municipality | 26-02-07 to 28-02-07 | 50 | Municipal Council Members and Staff |
| 25. | Saankhya Presentation - Nedumanga | 02-03-07 | 30 | Municipal Council |
| 26. | Three days' Hospital Kiosk Training to Hospital Staff (3 batches) | 07-03-07 18-03-07 | 85 | Hospital staff to manage the Hospital Kiosks |
| 27. | Saankhya Presentation- Kodungallur Municipality | 14-03-07 | 40 | Municipal Council |
| 28. | Saankhya Presentation- Guruvayur, Ottapalam. Chittur Tattamangalam & | 14-03-07, 15-03-07, 16-03-07 &17/3/07. | 40 45 35 30 | Municipal Councils |
| 29. | Saankhya Presentation -Angamaly Municipality | 23-03-07 | 40 | Municipal Council |
| 30. | Saankhya Presentation - Malappuram | 28-03-07 | 40 | Municipal Council |
| Grand Total | | | 2276 | |

6.8 Software Development

The following are the activities undertaken:

6.8.1 Sevana (Civil Registrations) - Software for Civil Registration (Birth, Death and Marriage Registration) system in Kerala at 999 Grama Panchayats, 55 Municipalities, five Corporations and Kannur Cantonment.

- Modules are (1) LB Module, (2) LB Kiosk and (3) Inward
- Customisation of applications for Grama Panchayats
- Finalisation of District module (Current Version) for GP
- Finalisation of State module (Current Version)
- Web service module(Name inclusion)
- Past data entry module
- Hospital Kiosk Integration
- Integration with RDO
- Modification in Sevana LB module for incorporating digital certificates

6.8.2 Sevana (Pension) - Software for seven Social Security Pensions implemented at 999 Grama Panchayats, 55 Municipalities and five Corporations

- Penalisation of requirements and development of online application including facility for integration with district and state level offices
- Support for Past data entry finalisation (Process)
- Integration of pension with the Workflow application in Corporations and Municipalities
- Integration of Welfare Fund data and Ashraya beneficiaries' list with the beneficiary data in Municipalities and Corporations

6.8.3 Saankhya and Sahatha—Local Body Accounting System.

- Finalisation of Saankhya application in municipalities including payments module
- Customisation for BP and DP
- Integration with Implementing offices- M/C/GP/BP/DP

6.8.4 Sulekha—Plan formulation, expenditure and monitoring Customisation of monthly monitoring application

- Application development for integrating plan accounts and accounts application (Based on requirement finalisation)
- Application for reconciliation of LSG data with Treasuries (Based on requirement finalization)
- Finalization of allotment module
- Application finalization of Web module (subject to availability of resources)
- Integration with Implementing offices BP/DP/Muni/GP

6.8.5 Sthapana— Software for Establishment

- Development of payroll module integration with proceedings
- Application development - PDE Application for Service module
- Establishment Application linked to Directorates/LSGD at M/C/GP

6.8.5.1 Sthapana-PF

- Application deployment in Panchayat Directorate
- Application deployment in State
- Application deployment in Kannur DDP
- Application deployment in 5 GPs in Kannur District

6.8.6 Sookhika— File Tracking. Work-Flow based Office Management System

- Customisation of workflow for Municipalities/DP/BP
- Finalisation of Masters for workflow - support

6.8.7 Sakarma— Decision Support System. Minutes regarding Panchayat Committee, Standing Committee, Grama Sabha and Development Seminar.

- Finalisation of application after incorporating templates
- Integration with Workflow & Implementing officers

6.8.8 Sanchaya - Revenue Management System

- Finalisation of Property Tax current version application

6.8.9 Sanchitha— Panchayat Raj /Municipality Acts and Rules, Court Order-
electronic knowledge base.

6.8.10 Samoohya—Socio-economic Information of Citizens. That is. Local
Community Information System

- Support for outline the sources for citizen ID, QC

6.8.11 Saaphalya—Human Resource Management at local level.

6.8.12 Sachitra - Asset Mapping- Cadastral and Ward maps.

- Finalisation of Analytical Reports and generation of Reports
- Finalization of Electronic Data and Discrepancy Generation and
Correction

6.8.13 Subhadra—Budget and Financial Management.

6.8.14 Samvedhitha—Web site for local bodies (www.localgovkerala.net)

6.9. Publications

6.9.1. Sopanam

Sopanam is a magazine published by the Information Kerala Mission for creating public relations on the activities of the Organisation. So far three issues of the Sopanam were published. In 2006, the Annual Edition of the Magazine was published on October 2006.



Sopanam Issue No. 3
(October 2006)



Sopanam Issue No. 2
(July 2005)



Sopanam Issue No. 1
(May 2005)

6.9.2. Publications brought out by IKM related to LSGI functioning

1. ഗ്രാമപഞ്ചായത്ത് ഭരണസംവിധാനം - പ്രക്രിയ പഠന മാനുവൽ (7 വോള്യങ്ങൾ)
 - 1) വാർഷിക പദ്ധതിനടത്തിപ്പ്
 - 2) അക്കൗണ്ട്സും ധനകാര്യ മാനേജ്മെന്റും
 - 3) റവന്യൂ സംവിധാനം
 - 4) സേവന സംവിധാനം
 - 5) പൊതുഭരണവും എസ്റ്റാബ്ലിഷ്മെന്റും
 - 6) പഞ്ചായത്ത് ഭരണസംവിധാനം
 - 7) നിർമ്മാണ പ്രവൃത്തികളുടെ നിർവഹണവും സാധനങ്ങൾ വാങ്ങലും
2. പഞ്ചായത്ത് കമ്പ്യൂട്ടർവൽക്കരണം സംസ്ഥാന ആസൂത്രണ ബോർഡ്, കുമാരകം ഗ്രാമപഞ്ചായത്ത്
3. പ്ലാൻ മോണിറ്ററിംഗ് സംവിധാനത്തിനുള്ള സോഫ്റ്റ് വെയർ ആപ്ലിക്കേഷൻ- ജനകീയാസൂത്രണ പ്രോജക്ടുകളിൽ വിവിധ വിഭാഗങ്ങളും കോഡും ഭൗതികലക്ഷ്യങ്ങളും
4. പ്ലാൻ മോണിറ്ററിംഗ് മൊഡ്യൂൾ
5. പഞ്ചായത്ത് കമ്പ്യൂട്ടർവൽക്കരണത്തിന് ഒരു ജനകീയ പരിപാടി
6. ജനകീയാസൂത്രണ പ്രസ്ഥാനം - പ്രോജക്ട് നിർവഹണം പ്ലാൻ മോണിറ്ററിംഗ് സോഫ്റ്റ്വെയറിൽ വിവരങ്ങൾ ശേഖരിക്കുന്നതിനുള്ള ഫോറങ്ങൾ
7. കമ്പ്യൂട്ടർവൽക്കരണത്തിന് തദ്ദേശസ്വയംഭരണ സ്ഥാപനങ്ങൾ ഉറപ്പുവരുത്തേണ്ട ഭൗതിക സൗകര്യങ്ങൾ
8. Information Kerala Mission - A People's Programme for Panchayat Computerisation
9. വിവരവിദ്യാശിബിരം 2000- ഡിസംബർ 26-30 പഠനകുറിപ്പുകൾ കേരള ശാസ്ത്ര സാഹിത്യ പരിഷത്ത്, സംസ്ഥാന ബാലസാഹിത്യ ഇൻസ്റ്റിറ്റ്യൂട്ട്, സംസ്ഥാന ശാസ്ത്ര സാങ്കേതിക മ്യൂസിയം
10. Operation Information Kerala - Document on District Organisation (for computerized Panchayat - Nagarapalika Election result collection)
11. Information Communication Technologies for Human Development - Strategies for the Developing Economics

12. കോർപ്പറേഷനുകളിൽ തത്സമയ സിവിൽ രജിസ്ട്രേഷനും, തത്സംബന്ധമായ സേവനങ്ങൾ ഓൺലൈനായി നൽകുന്നതിനുമായുള്ള പൈലറ്റ് പ്രോജക്ടിന്റെ സങ്കല്പന രേഖ (കരട്) തദ്ദേശസ്വയംഭരണ വകുപ്പ്

13. കേരള വികസന പദ്ധതി - മാതൃകാ പ്രോജക്ടുകൾ മലപ്പുറം ജില്ലാ ആസൂത്രണ സമിതി

6.10. AWARDS

The year 2006-07 was remarkable for Information Kerala Mission in its task of achieving E-Governance in Local self Government Institutions through Information Communication System, thereby ensuring prompt and timely service delivery to the public especially the poor. During the year, the following national and international awards have been received by IKM.

6.10.1. The Manthan Aif Award For Best National E-Content on E-Governance 2006



Information Kerala Mission was selected as the best national e-content on e-governance for the year 2006. "Use of ICT for local administration enables to implement a holistic and humane centred ICT project aiming at strengthening decentralised planning and local democracy through good governance and improved service delivery. The Information Kerala Mission has aimed at strengthening decentralised planning and local democracy through good governance by enabling improved service delivery, sharing of best practices and building up community knowledge bases for decentralised planning and local area development", said the Award Committee.

6.10.2. Stockholm Challenge Finalist 2006

In the competition held at Stockholm in 2006 for selecting the best IT Project in the world, the Information Kerala Mission was included in the final list. It is worth noting that 25 out of 1100 projects from all countries were selected in the final list.

6.10.3 National E-Governance Champion Award 2006 for P.V.Unnikrishnan

Mr. P.V.Unnikrishnan (Executive Mission Director, Information Kerala Mission) was selected as one of the national e-governance champion in the nation- wide contest conducted by Data Quest Magazine, for the Government of India. The Data Quest was entrusted with the task as part of the Union Government's move to formulate "Digital Vision 2020". Mr. P.V.Unnikrishnan has got the honour for his contributions to computerising the local bodies of Kerala.

Kerala was selected as the lead player in e-governance among the southern states. Computerisation of Local Bodies, Friends e-pay Centres and Treasury computerisations were the land marks identified in the contest.

6.10.4 Data Quest e-gov Champion 2006.

Potheri Vasudevan Unnikrishnan (Executive Director, Information Kerala Mission, Kerala)

"For his initiative to address the new challenge of decentralized local government in Kerala through ICT intervention and integrated service mechanism; thereby establishing an efficient and responsive system for local self governments".

As part of the Information Kerala Mission (IKM), he has been spearheading the mission's objective of ICT for transparency and efficiency. While he is credited with establishing efficient and responsive systems for good governance in local self governments, he has also been driving the mechanism set up for improving government service delivery through a comprehensive citizen interface mechanisms, community information systems and business process re-engineering.

He has also been the force driving back-end computerisation program in various local government departments and instrumental in establishing a holistic social security network for developing an integrated micro-level resource based

developmental information system. Besides, he has also been involved in formulation of models for alternate service delivery like Janasevanakendram and hospital kiosk besides being actively involved in designing FRIENDS single window service delivery for the Government of Kerala and the Akshaya programme for bridging the digital divide.

6.10.5. CSI-TCS AWARD FOR BEST IT USAGE 2001



6.11. Websites Maintained by the Information Kerala Mission

The following are the Websites maintained by IKM.

Table - 25
List of Websites Maintained by IKM

| Sl.No | Name of Organisation/ Department | Website | Language used |
|-------|-------------------------------------|--|---------------|
| 1 | Local Self Government Department | www.lsg.kerala.gov.in | Malayalam |
| 2 | Information Kerala Mission | www.infokerala.org | English |
| 3 | Thiruvananthapuram Corp. | www.corporationoftrivandrum.in | Malayalam |
| 4 | Kochi Corporation | www.corporationofcochin.net | Malayalam |
| | | www.corporationofcochin.org | English |
| 5 | Thrissur Corporation | www.corporationofthrissur.net | Malayalam |
| 6 | Adoor Municipality | www.adoormunicipality.in | Malayalam |
| 7 | Alappuzha Municipality | www.alappuzhamunicipality.in | Malayalam |

| | | | |
|----|----------------------------|--|-----------|
| 8 | Aluva Municipality | www.aluvamunicipality.in | Malayalam |
| 9 | Angamaly Municipality | www.angamalyunicipality.in | Malayalam |
| 10 | Attingal Municipality | www.atingalmunicipality.in | Malayalam |
| 11 | Chalaky Municipality | www.chalakyunicipality.in | Malayalam |
| 12 | Changanassery Municipality | www.changanasserymunicipality.in | Malayalam |
| 13 | Chavakkad Municipality | www.chavakkadmunicipality.in | Malayalam |
| 14 | Chengannur Municipality | www.chengannurmunicipality.in | Malayalam |
| 15 | Cherthala Municipality | www.cherthalamunicipality.in | Malayalam |
| 16 | Chittur-Thathamangalam | www.chitturthathamangalam.in | Malayalam |
| 17 | Guruvayoor Municipality | www.guruvayooramunicipality.in | Malayalam |
| 18 | Irinjalakuda Municipality | www.irinjalakudamunicipality.in | Malayalam |
| 19 | Kalamassery Municipality | www.kalamasserymunicipality.in | Malayalam |
| 20 | Kalpetta Municipality | www.kalpettamunicipality.in | Malayalam |
| 21 | Kanhangad Municipality | www.kanhangadmunicipality.in | Malayalam |
| 22 | Kannur Municipality | www.kannurmunicipality.in | Malayalam |
| 23 | Kasaragod Municipality | www.kasaragodemunicipality.in | Malayalam |
| 24 | Kayamkulam Municipality | www.kayamkulammunicipality.in | Malayalam |
| 25 | Kodungalloor Municipality | www.kodungalloormunicipality.in | Malayalam |
| 26 | Koothuparamba Municipality | www.koothuparambamunicipality.in | Malayalam |
| 27 | Kothamangalam Municipality | www.kothamangalammunicipality.in | Malayalam |
| 28 | Kotlayam Municipality | www.kotlayammunicipality.in | Malayalam |
| 29 | Kunnamkulam Municipality | www.kunnamkulammunicipality.in | Malayalam |
| 30 | Malappuram Municipality | www.malappurammunicipality.in | Malayalam |
| 31 | Manjeri Municipality | www.manjerimunicipality.in | Malayalam |
| 32 | Mattannur Municipality | www.mattannurmunicipality.in | Malayalam |
| 33 | Mavelikara Municipality | www.mavelikaramunicipality.in | Malayalam |
| 34 | Muvattupuzha Municipality | www.muvattupuzhamunicipality.in | Malayalam |
| 35 | Nedumangad Municipality | www.nedumangadmunicipality.in | Malayalam |
| 36 | Neyyattinkara Municipality | www.neyyattinkaramunicipality.in | Malayalam |

| | | | |
|----|--|--|------------|
| 37 | Northparavur Municipality | www.northparavurmunicipality.in | Malayalam |
| 38 | Ottapalam Municipality | www.ottapalammunicipality.in | Malaya lam |
| 39 | Palakkad Municipality | www.palakkadmunicipality.in | Malayalam |
| 40 | Pala Municipality | www.palamunicipality.in | Malayalam |
| 41 | Paravur Municipality | www.paravurmunicipality.in | Malayalam |
| 42 | Pathanamthitta Municipality | www.pathanamthittamunicipality.in | Malayalam |
| 43 | Payyanur Municipality | www.pavvanurmunicipality.in | Malayalam |
| 44 | Perinthalmanna Municipality | www.perinthalmanmunicipality.in | Malayalam |
| 45 | Perumbavoor Municipality | www.perumbavoormunicipality.in | Malayalam |
| 46 | Ponnani Municipality | www.ponnanimunicipality.in | Malayalam |
| 47 | Punalur Municipality | www.punalurmunicipality.in | Malayalam |
| 48 | Quilandy Municipality | www.quilandvmunicipality.in | Malayalam |
| 49 | Shornur Municipality | www.shomurmunicipality.in | Malayalam |
| 50 | Taliparamba Municipality | www.taliparambamunicipality.in | Malayalam |
| 51 | Thalassery Municipality | www.thalassermunicipality.in | Malayalam |
| 52 | Thiruvalla Municipality | www.thiruvallamunicipality.in | Malayalam |
| 53 | Thodupuzha Municipality | www.thodupuzhamunicipality.in | Malayalam |
| 54 | Thrippunithura Municipality | www.thrippunithuramunicipality.in | Malayalam |
| 55 | Tirur Municipality | www.thirurmunicipality.in | Malayalam |
| 56 | Vadakara Municipality | www.vadakaramunicipality.in | Malayalam |
| 57 | Vaikom Municipality | www.vaikommunicidality.in | Malayalam |
| 58 | Varkala Municipality | www.varkalamunicipality.in | Malayalam |
| 59 | Vellanad Grama Panchcyat | www.vellanad.org | Malayalam |
| 60 | Thalikkulam Grama Panch. | www.thalikkulampanchayat.in | Malayalam |
| 61 | Janasevanakendrams of Municipalitics&Corporations | www.janasevanakendram.net | English |

Note:

The Government of Kerala - Local Self Government Dept., Website is:

www.lsg.kerala.gov.in

Chapter- 7

FINANCIAL SUPPORT AND APPLICATION

The sources of funds for the Information Kerala Mission are given below:

- a) Additional Central Assistance - utilized for the programme of KINLB
- b) State Plan Fund utilized for the administrative charges of IKM
- c) Project Funds for the purpose given in the Project Proposals
- d) Implementation Funds from Corporations, Municipalities, Panchayats etc.

Utilisation of Additional Central Assistance and the State Plan funds was controlled by the Budget Proposals approved by the Implementation Committee. Since 13-10-2006, it was monitored by the General Council constituted in place of the Implementation Committee.

So far (up to 31-03-2007), the Information Kerala Mission received a total amount of Rs. 36.657 crore of which Rs. 5.13 crore is from the State Plan Fund and the balance amount of Rs. 31.527 crore from the One-time Additional Central Assistance released by Government of India (Planning Commission) through the State Government. The total expenditure from 1999-2000 to 2006-07 comes to Rs. 28.128 crore consisting of Rs. 9.52 crore under Capital Expenditure and Rs. 18.61 crore under Revenue Expenditure.

The year-wise details of Receipt and Expenditure from Additional Central Assistance and State Plan funds as on 31st March 2007 are given hereunder:

Table -26

Fund Received from IKM CORE

(Amount in Rupees)

| Period | State Plan | A.C.A | | Total |
|--------------|--------------------|---------------------|---------------------|---------------------|
| | | | Other Receipts | |
| 1999-2000 | -- | 41,47,000 | 2,55,999 | 44,02,999 |
| 2000-2001 | -- | 2,19,78,652 | 9,89,175 | 2,29,67,827 |
| 2001-2002 | -- | 79,60,000 | 2,16,959 | 81,76,959 |
| 2002-2003 | 1,48,00,000 | 2,39,82,057 | | 3,87,82,057 |
| 2003-2004 | 1,00,00,000 | 2,37,36,250 | | 3,37,36,250 |
| 2004-2005 | 85,00,000 | 5,00,00,000 | | 5,85,00,000 |
| 2005-2006 | 1,00,00,000 | 18,34,63,750 | | 19,34,63,750 |
| 2006-2007 | 80,00,000 | -- | | 80,00,000 |
| TOTAL | 5,13,00,000 | 31,52,67,709 | 14,62,133.00 | 36,80,29,842 |

Table- 27

Expenditure under State Plan

(Amount in Rupees)

| Sl.No | Period | Total Expenditure (Plan) |
|--------------|-----------|--------------------------|
| 1. | 2002-2003 | 1,48,00,000 |
| 2. | 2003-2004 | 1,00,00,000 |
| 3. | 2004-2005 | 85,00,000 |
| 4. | 2005-2006 | 1,00,00,000 |
| 5. | 2006-2007 | 80,00,000 |
| TOTAL | | 5,13,00,000 |

Table -28
Total Expenditure under ACA

| Period | Capital Expenditure | Revenue Expenditure | Total |
|--------------|-----------------------|------------------------|------------------------|
| 1999-2000 | 10,49,788.96 | 66,72,121.59 | 77,21,910.55 |
| 2000-2001 | 88,07,120.00 | 1,77,31,516.90 | 2,65,38,636.90 |
| 2001-2002 | 6,54,430.00 | 1,02,42,326.00 | 1,08,96,756.00 |
| 2002-2003 | 0.00 | 1,45,00,000.00 | 1,45,00,000.00 |
| 2003-2004 | 1,62,90,526.00 | 2,31,17,269.50 | 3,94,07,795.50 |
| 2004-2005 | 1,69,25,176.00 | 3,86,56,804.00 | 5,55,81,980.00 |
| 2005-2006 | 11,50,253.00 | 5,02,26,338.00 | 5,13,76,591.00 |
| 2006-2007 | 73,01,880.00 | 3,40,79,516.00 | 4,13,81,396.00 |
| TOTAL | 5,21,79,173.96 | 19,52,25,891.99 | 24,74,05,065.95 |

Chapter- 8

ACCOUNTS AND AUDIT STATEMENT

The Information Kerala Mission had received a total amount of Rs. 12,33,67,953 against the following Project Categories during 2006-07.

Table- 29

Grant Received for other IKM Projects

| Sl. No. | Category | Amount (Rs.) |
|--------------|--------------------|---------------------|
| 1. | Slate Plan Project | 80,00,000 |
| 2. | Corporations | 1,36,46,872 |
| 3. | Municipalities | 7,11,05,112 |
| 4. | Grama Panchayats | 1,67,00,616 |
| 5. | Other IKM Projects | 1,39,15,353 |
| TOTAL | | 12,33,67,953 |

Other IKM Projects include, among other things, an amount of Rs. 3, 00.000 for Modernising Government Programme (MGP), Rs. 67,20,00,000 for Hospital Kiosks and Rs. 13, 59,400 from Panchayat Directorate.

The expenditure under IKM projects is given below:

Table- 30

Expenditure under IKM Projects

| Sl. No. | Category | Expenditure (Rs.) |
|--------------|--------------------|------------------------|
| 1. | State Plan Project | 1,67,81,627.00 |
| 2. | ACA Project | 4,13,81,522.26 |
| 3. | Corporations | 1,27,31,341.70 |
| 4. | Municipalities | 4,10,93,785.06 |
| 5. | Grama Panchayats | 5,40,97,108.00 |
| 6. | Other IKM Projects | 1,49,66,376.08 |
| TOTAL | | 18,10,51,760.10 |

The Auditors Report and Statement of Accounts for the year 2006-07 are attached as Annexure-1.

Chapter 9

ACKNOWLEDGEMENT

The Information Kerala Mission wishes to record its gratitude for wholehearted guidance, support and patronage extended by the Government of India, Government of Kerala, Department of Urban Affairs, Department of Panchayats, Grama Panchayats, Block Panchayats, District Panchayats and other agencies.

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